



Pamn Henderson
Chair

Robert Carroll
Vice Chair

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MEETING OF THE TRANSPORTATION PLANNING ORGANIZATION

August 27, 2025, 3:30 p.m.

Bay County Transit Office, 1010 Cone Ave Panama City, FL 32401

Technical Coordinating Committee (TCC) - 11:00 a.m.

Citizens' Advisory Committee (CAC) - 1:30 p.m.

CALL TO ORDER / INVOCATION / PLEDGE – Chair Pamn Henderson

APPROVAL OF AGENDA

Any new action items to be added to the agenda must be approved by a vote of two-thirds (2/3) of the TPO members present.

PUBLIC FORUM

Please obtain a speaker request form from ECRC staff. Speakers are asked to limit their remarks to three minutes.

FDOT Update - *Bryant Paulk, AICP, Florida Department of Transportation (FDOT) Urban Liaison*

FDEP Update - *Cassidy Haney, Florida Department of Environmental Protection Office of Greenways and Trails*

PLANNING AND TRANSIT CONSENT AGENDA:

1. **ALL COMMITTEES:** Approval of the May 2025 Meeting Minutes
2. **ALL COMMITTEES:** Consideration of Addition of Quest Corporation of America, Inc. as a Subcontractor to the TPO's Consultant Contract
3. **TPO ONLY:** Consideration of the Membership Certification for Bay County Transportation Disadvantaged Coordinating Board
4. **ALL COMMITTEES:** Consideration of Resolution Bay 25-21 Approving the Updated BayWay Title VI Non-Discrimination Program Including Limited English Proficiency (LEP) for FY2025 thru FY2028
5. **ALL COMMITTEES** – Consideration of Resolution of BAY 25-20 Adopting the Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement

PLANNING ACTION ITEMS:

- 1. ENCLOSURE A – ALL COMMITTEES** – Consideration of Resolution BAY 25-17 Adopting the Bay County TPO 2050 Long Range Transportation Plan (LRTP) Evaluation Criteria – *Gary Kramer, ECRC Staff*
- 2. ENCLOSURE B - ALL COMMITTEES** – Consideration of Resolution BAY 25-18 Adopting the Bay County TPO 2050 Long Range Transportation Plan (LRTP) Congestion Management Process (CMP) – *Gary Kramer, ECRC Staff*
- 3. ENCLOSURE C - ALL COMMITTEES** – Consideration of Resolution Bay 25-19 Adopting the Bay County TPO 2050 Long Range Transportation Plan (LRTP) Financial Resources – *Gary Kramer, ECRC Staff*

PRESENTATIONS

- 1. ENCLOSURE D - ALL COMMITTEES** - Draft Bay TPO 2050 Long Range Transportation Plan (LRTP) Needs Plan Update – *Gary Kramer, ECRC Staff*
- 2. ENCLOSURE E - ALL COMMITTEES** - RideOn Commuter Services Program Update - *Elizabeth Marino, ECRC Staff*

PLANNING INFORMATION ITEMS (no presentation necessary):

- 1.** TCC and CAC May 2025 Meeting Minutes
- 2.** Amendment to the FY 2025-2029 TIP Letters
- 3.** 2025 Bay County TPO Meeting Schedule

TRANSIT UPDATE

LEGAL UPDATE – Burke, Blue, Hutchison, Walters & Smith, P.A.

OTHER BUSINESS – The next Bay TPO meeting will be held on November 05, 2025, at 3:30 p.m. The TCC will meet at 11:00 a.m. and the CAC at 1:30 p.m. All meetings will take place at the Bay County Transit Office, 1010 Cone Ave Panama City, FL 32401.

ADJOURNMENT: Stay up to date with TPO events and activities by subscribing to the Bay County TPO Interested Parties list by clicking here: [Bay County TPO Interested Parties](#)

Public participation is solicited without regard to race, color, national origin, sex, age, religion, disability, or family status. Reasonable accommodations for access will be made in accordance with the American with Disabilities Act and for languages other than English. Please notify ECRC Public Involvement of any special requirements or requests at publicinvolvement@ecrc.org or email Leandra Meredith at Leandra.Meredith@ecrc.org. You may also call 1800-226-8914 or 1-800-955-8771 for TTY-Florida. All requests should be made at least 48 hours in advance.

Introduzca la participación del público se solicita, sin distinción de raza, color, origen nacional, sexo, edad, religión, discapacidad o estado familiar. La OPC hará arreglos razonables para el acceso a esta reunión de acuerdo con el Americans with Disabilities Act, y para los requisitos de idioma que no sea Inglés. Notifique a la Ada Clark (ada.clark@ecrc.org) de los requisitos de acceso o el idioma en el 850-332-7976 ext. 227 o 1-800-955-8771 para TTY-Florida al menos 48 horas de antelación.

SCAN QR CODE TO VIEW

FULL AGENDA



FDOT UPDATE

FDEP UPDATE

PLANNING AND TRANSIT CONSENT AGENDA

CONSENT AGENDA

ITEM 1

TPO MINUTES

BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION MEETING MINUTES
EMERALD COAST REGIONAL COUNCIL (Designated staff)
Bay County Transit Office
1010 Cone Ave, Panama City, FL 32401
May 28, 2025

MEMBERS IN ATTENDANCE:

Pamn Henderson, CHAIR	City of Callaway
Robert Carroll, VICE CHAIR	Bay County Commission
Doug Crosby	Bay County Commission
Doug Moore	Bay County Commission
David Griggs	City of Callaway
Pat Perno	City of Lynn Haven
Jerry Smith	City of Mexico Beach
Brian Grainger	City of Panama City
Janice Lucas	City of Panama City
Josh Street	City of Panama City
Allan Branch	City of Panama City
Robbie Hughes	City of Panama City
Mary Coburn	City of Panama City Beach
Jack Griffis	City of Springfield

MEMBERS NOT IN ATTENDANCE:

Daniel Raffield	Bay County Commission
Clair Pease	Bay County Commission
Jerry Smith	City of Mexico Beach
Paul Casto	City of Panama City Beach

OTHERS IN ATTENDANCE:

Bryant Paulk	FDOT
Kaylor Collins	FDOT
Lamar Hobbs	BayWay
Gene Keen	BayWay
Trey Kolmetz	BayWay
Anderson Brooks	NAI Talcro
Patrick Jones	NAI Talcro
Jason Alderman	Gude Management Group
Angela Bradley	Gude Management Group
Anna Pelletier	The Callaway Citizen
Bob Pelletier	Callaway Community
Teresa Langston	Callaway Citizen for Change
Katie Beiswanger	Citizen
Jan Aker	Citizen

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Keith Bryant	Bay County
Alex King	Port of Panama City
Daniel Rosenheim	Burke, Blue P.A.
<u>Virtual Attendance</u>	
Lendl Hodge	Citizen
Lexi Harris	Citizen
J.J. Scott	Citizen
Cory Wilkinson	HDR

EMERALD COAST REGIONAL COUNCIL STAFF:

Kandase Lee
Tiffany Bates
Annie Arguello
Leandra Meredith
Gary Kramer
Roshita Taylor
Tammy Neal

Virtual Attendance:

Gina Watson
Rae Emary
Jill Nobles
Howard Vanselow

CALL TO ORDER / INVOCATION / PLEDGE

Chair Henderson called the meeting to order. A prayer was led, and the pledge of allegiance was recited.

Chair Henderson welcomed Panama City Mayor Branch and Commissioner Hughes to the TPO. Both were just sworn into their positions earlier today.

APPROVAL OF AGENDA

Council Member Coburn moved to approve the agenda as presented. Commissioner Carroll seconded the motion, and it was unanimously approved.

PUBLIC FORUM – There were no speakers.

FDOT UPDATE: FDOT Update - Bryant Paulk, AICP Florida Department of Transportation (FDOT) Urban Liaisons

Bryant Paulk announced an upcoming public workshop for the PD&E study for a multiuse trail along US 98 and a section of 15th Street in Mexico Beach to be held at the Latter Day Saints Church.

Bryant Paulk provided a PowerPoint update on goals of the state-wide SIS Plan's unfunded needs, stating that the TPO is a major stakeholder in development of this plan and stressing the importance of the TPO relaying needed projects to the Department. Bay Count is in competition statewide for these limited funds.

Bryant Paulk then reviewed the major highways that make up the SIS network and explained the needs that have been identified. Projects must be in this plan for corridor phases to be funded.

Chair Henderson asked if there had been any criteria changes that would allow State Road 22 to qualify. Bryant Paulk stated that there has not yet been such a change.

There was general discussion of projects on the list and others that do not yet qualify. Bryant Paulk noted that there is an opportunity to discuss this to some extent under Enclosure E.

PLANNING AND TRANSIT CONSENT AGENDA:

- 1. ALL COMMITTEES - Approval of February 2025 Meeting Minutes**
- 2. ALL COMMITTEES** - Consideration of Resolution of Bay 25-11 Adopting the FY 2025 – FY 2026 Unified Planning Work Program (UPWP) Year 2 (FY 2026) Amendment –
- 3. TPO ONLY** - Consideration of Resolution Bay 25-15 Authorizing the Surplus of Rolling Stock
- 4. TPO ONLY** - Consideration of Resolution Bay 25-16 Authorizing Sale of the Commercial Land Site Located on Douglas Road

Commissioner Carroll moved to approve the consent agenda. Commissioner Grainger seconded the motion, and it was unanimously approved.

PLANNING ACTION ITEMS:

- 1. ENCLOSURE A – ALL COMMITTEES – ROLL CALL VOTE** - Consideration of Resolution Bay 25-12 Amending the FY 2025-2029 Transportation Improvement Program update the Construction Cost for Scott's Ferry Road Over Bear Creek Bridge Replacement Project for Financial Project Identification (FPID) Number 439380-1 in FY 2025/2026 at a Total Cost of \$10,374,991

2. ENCLOSURE B - ALL COMMITTEES - ALL COMMITTEES – ROLL CALL VOTE -

Consideration of Resolution Bay 25-13 Amending the FY 2025-2029 Transportation Improvement Program Add the Construction Phase for SR 77 from 23rd Street to CR 2312 (Baldwin Road) Sidewalk Project, Financial Project Identification (FPID) Number 445564-3 in FY 2025/2026 at a Total Cost of \$4,715,700

3. ENCLOSURE C - Consideration of Resolution Bay 25-14 Amending the FY 2025-2029 Transportation Improvement Program to Change the Mileage for Lake Drive from SR 30 (US 98) to South Berthe Avenue Sidewalk Project for Financial Project Identification (FPID) Number 453604-1

It was agreed to address Enclosures A-C as one item.

Bryant Paulk provided a brief description of the requested amendments. The projects referenced in Enclosures A and B need to be amended due to both being let earlier than scheduled. The project listed in Enclosure C needs to be amended to adjust the length of the project in its description.

Commissioner Grainger moved to authorize the TPO chair to sign Resolution Bay 25-12, Resolution Bay 25-13, and Resolution Bay 25-14 amending the FY 2025-2029 Transportation Improvement Program. Commissioner Crosby seconded the motion.

Roll Call Vote

Pamn Henderson, CHAIR	Yes
Robert Carroll, VICE CHAIR	Yes
Doug Crosby	Yes
Doug Moore	Yes
David Griggs	Yes
Pat Perno	Yes
Jerry Smith	Yes
Brian Grainger	Yes
Janice Lucas	Yes
Josh Street	Yes
Allan Branch	Yes
Robbie Hughes	Yes
Mary Coburn	Yes
Paul Casto	Yes
Jack Griffis	Yes

The motion was unanimously approved.

4. ENCLOSURE D - ALL COMMITTEES - ROLL CALL VOTE AND PUBLIC HEARING

Consideration of Resolution Bay 25-10 Adopting the Bay County TPO FY 2026-2030 Transportation Improvement Program (TIP)

Gary Kramer explained the TIP's role in the process of development of transportation projects from conception to construction, then noted that the complete draft plan, along with comments received during the public input period, were sent to the board members earlier in the month.

Chair Henderson opened the public hearing. There were no speakers, and Chair Henderson closed the public hearing.

Commissioner Street moved to authorize the TPO chair to sign Resolution Bay 25-10 adopting the Bay County TPO FY 2026-2030 Transportation Improvement Program. Council Member Coburn seconded the motion.

Roll Call Vote

Pamn Henderson, CHAIR	Yes
Robert Carroll, VICE CHAIR	Yes
Doug Crosby	Yes
Doug Moore	Yes
David Griggs	Yes
Pat Perno	Yes
Jerry Smith	Yes
Brian Grainger	Yes
Janice Lucas	Yes
Josh Street	Yes
Allan Branch	Yes
Robbie Hughes	Yes
Mary Coburn	Yes
Paul Casto	Yes
Jack Griffis	Yes

The motion was unanimously approved.

5. ENCLOSURE E - ALL COMMITTEES - Consideration of Resolution Bay 25-09 Adopting the Bay County TPO FY 2027-2031 Project Priorities

Gary Kramer explained the role of Project Priorities in the process of developing transportation projects, from conception to construction. The draft project priorities

were presented by category, and Gary Kramer explained the available interactive map, which contains details for each project.

Gary Kramer highlighted three suggested changes to the priorities because of comments received during the two public workshops. 1) Non-SIS Priority #9, The City of Panama City Beach requested to change the pedestrian overpass project to a feasibility study for an underground structure instead, 2) a request to swap SIS Priorities #3 and #4 (#3 currently being US 231 from Pipeline to Penny, and #4 being SR 390 from SR 77 to US 231), and 3) a request to change the name of SIS Priority #5 from Thomas Drive to Navy Boulevard.

Gary Kramer stated that both the CAC and the TCC recommended approval of the Project Priorities with these three changes.

Leandra Meredith presented the public input that was collected over the past weeks regarding the Project Priorities. Surveys were widely distributed through social media channels, emails, word of mouth, and through the cooperation of area stakeholders. Staff received 108 responses, most of which took the opportunity to provide open-ended comments. Leandra Meredith thanked those stakeholders in the community who helped distribute the survey.

Survey results noted peak hour congestion as the highest contributor to traffic problems. School start/release times and tourist season also ranked high, but accident/crash occurrences and delays did not rank as high.

Survey-takers noted that road surface conditions are a problem, along with signalization synchronization needs.

Of the 73 open ended comments received, most mentioned major congestion issues on US 231 and SR 22 in Callaway and Bayou George. Respondents also expressed concerns for bicycle and pedestrian safety and long construction schedules.

Commissioner Street asked what the cost difference would be for changing the Panama City Beach project, as requested. Bryant Paulk stated that the cost would only be for a feasibility study for an underground structure, not construction. The Department already has a good estimate for the overpass option.

Commissioner Griggs asked about the East Avenue projects in Callaway. Bryant Paulk these are very important projects, as they serve the Port of Panama City and noted that the TPO has discretion to move the priorities around if they so choose.

There was general discussion about the projects contained in the draft and about what action to take.

Commissioner Street moved to authorize the TPO chair to sign Resolution Bay 25-09 adopting the Bay County TPO FY 2027-2031 Project Priorities with the following changes: 1) Non-SIS Priority #9, The City of Panama City Beach requested to change the pedestrian overpass project to a feasibility study for an underground structure instead, 2) a request to swap SIS Priorities #3 and #4 (#3 currently being US 231 from Pipeline to Penny, and #4 being SR 390 from SR 77 to US 231), and 3) a request to change the name of SIS Priority #5 from Thomas Drive to Navy Boulevard. Commissioner Carroll seconded the motion, and it was unanimously approved.

6. ENCLOSURE F - ALL COMMITTEES - Nomination and Election of TPO Board, TCC, and CAC Chair and Vice Chair for FY 2026

Staff provided the names of the officers elected earlier at the CAC and TCC meetings.

Commissioner Street asked if any Panama City staff attended the TCC meeting today, noting that it was held during the time of the swearing in of new City Commissioners. Staff stated that there were not.

Council Member Coburn moved to elect Pamn Henderson to serve as TPO chair for FY 2026, Robert Carroll to serve as vice chair, and to ratify the TCC and CAC chair and vice chair elections. Commissioner Griggs seconded the motion, and it was unanimously approved.

PLANNING INFORMATION ITEMS (no presentation necessary):

1. TCC and CAC February 2025 Meeting Minutes
2. 2025 Bay County TPO Meeting Schedule

TRANSIT UPDATE - None

Chair Henderson asked if the TPO members would support funding the remaining four months of the year that there is no Sunday service, with the understanding that it would create additional costs for their local governments. There was discussion about the possibility, the need, the current ridership, and costs, among other issues. It was determined to have Lamar Hobbs, and the rest of the transit staff gather data and bring it back to the TPO at the next meeting for further consideration.

Commissioner Carroll asked for the status of the bus wash floor replacement. Lamar Hobbs explained that one subcontractor had backed out of the project and staff are searching for

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another. Commissioner Carroll noted that it did not sound like much progress was being made and asked if the facility was useable. Daniel Rosenheim, with Burke, Blue, P.A., stated that the facility is useable to an extent. Commissioner Carroll urged BayWay staff and the attorney to expedite the correction as soon as possible.

LEGAL UPDATE - None

OTHER BUSINESS – There being no further business, the meeting was adjourned.
None

ADJOURNMENT

CONSENT AGENDA

ITEM 2

CONSENT AGENDA

ITEM 2

ALL COMMITTEES

SUBJECT: Consideration of Addition of Quest Corporation of America, Inc. as a Subcontractor to the TPO's Consultant Contract

ORIGIN OF SUBJECT: Unified Planning Work Program (UPWP) Task 5: Plans and Studies

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: In August 2023 the TPO approved the selection of Kimley-Horn and Associates to serve as planning consultants for the Emerald Coast Planning Council and the Florida-Alabama, Okaloosa-Walton, and Bay County TPOs.

"Quest Corporation of America, Inc. (Quest) is pleased to support the Emerald Coast Regional Council (ECRC) with public involvement and outreach services. With nearly 30 years of experience in Florida's Panhandle, Quest has led public involvement, outreach, and marketing efforts across Escambia, Santa Rosa, Okaloosa, Walton, and Bay counties. Our team of experienced professionals has worked extensively with local governments, TPO boards, and FDOT District Three, building strong relationships with community stakeholders throughout the region. We possess a deep understanding of the Panhandle's diverse communities, from rural towns to coastal hubs, and the unique communication strategies each requires. Quest will provide strategic marketing and communications support for the ECRC's priority projects, helping ensure consistency, clarity, and public awareness in all outreach activities. We will assist with content development, social media, event coordination, and collateral design, while also advising on messaging strategies tailored to each community. Having supported initiatives such as Complete Streets planning, corridor studies, and regional mobility efforts, Quest understands the importance of aligning technical information with public understanding. We are agile, responsive, collaborative, and ready to integrate seamlessly with the ECRC team. Above all, our goal is to uphold the Council's reputation while expanding its communication reach across the Panhandle."

In the approved Kimley-Horn contract it states in Section 9.02 "THIRD PARTY CONTRACT – Third parties that are now authorized subcontractors of Kimley-Horn and Associates, Inc. Team include Cambridge Systematics, Inc., Carpe Diem Community Solutions, Inc., Halff Associates, Inc. and HSA Columbia. Except as noted above and otherwise authorized in writing by ECRC/TPOs, the GPC shall not execute any contract or obligate itself in any other manner with any third party with respect to the project."

RECOMMENDED ACTION: Approval of a motion approving the addition of Quest Corporation of America, Inc. as a subcontractor to the TPO's planning consultant contract. This action is recommended to ensure continuous services of general planning services. Contact Kandase Lee, ECRC CEO, if additional information is needed at kandase.lee@ecrc.org or (850) 332-7976, ext. 201.

CONSENT AGENDA

ITEM 3

CONSENT AGENDA

ITEM 3

TPO ONLY

SUBJECT: Consideration of the Membership Certification for Bay County Transportation Disadvantaged Coordinating Board

ORIGIN OF SUBJECT: Chapter 427, Florida Statutes and Rule 41-2, Florida Administrative Code

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: In compliance with Rule 41-2, the Designated Official Planning Agency (the TPO) appoints members to the Transportation Disadvantaged Coordinating Boards for counties within the TPO planning boundary. The Bay County Transportation Disadvantaged Coordinating Board request that the TPO certify the Bay County board membership.

Attached is the following:

- Membership Certification for Bay County

RECOMMENDED ACTION: Approval of a motion authorizing the TPO chair to sign the Bay County Transportation Disadvantaged Coordinating Board Membership Certification. This action is recommended to maintain the function of the Transportation Disadvantaged Coordinating Board in Bay County. Contact Howard Vanselow ECRC staff, at howard.vanselow@ecrc.org or (850) 332-7976, Extension 231, if additional information is needed.

COORDINATING BOARD MEMBERSHIP CERTIFICATION
BAY COUNTY, FLORIDA

NAME: BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION

ADDRESS: P. O. Box 11399, Pensacola, FL 32524

The Metropolitan Planning Organization named above hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), FAC, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

REPRESENTATION	MEMBER	ALTERNATE	TERM
(1) Chair (Elected Official & Vice Chair)	Pamn Henderson	Rodney Friend	
(2) Florida Department of Transportation	Toni Prough	Zach Balassone	
(3) Department Of Children & Families	Missy Lee	Kayla Williams	
(4) Local Public Education	Sharis Robinson	Agency Staff	
(5) Florida Department of Education	Allen Simmons	Roderick Pearson	
(6) Veteran Services	Michael Butler	John Deegins	
(7) Community Action	Gina Littleton	Agency Staff	
(8) Elderly	Vacant	Vacant	
(9) Disabled	Vacant	Vacant	
(10) Citizen Advocate/User of Transportation	Jonathan Jones	Vacant	2025-28
(11) Citizen Advocate	Rodney Friend	Vacant	2025-28
(12) Children at Risk	Janice Flowers	Thao NGuyen	
(13) Mass/Public Transit	N/A	N/A	
(14) Department of Elder Affairs	Vacant	Karen Coffman	
(15) Private Transportation Industry	Vacant	Vacant	
(16) Agency for Health Care Administration	Ashlee Barton	Latarsha Hampton	
(17) Agency for Person with Disabilities	Linda Donar	Nicole Miller	
(18) Workforce Development Board	Dewey Powell	Jeannie Waxenfelter	
(19) Local Medical Community	Vacant	Vacant	

SIGNATURE: _____ TITLE: Bay County TPO Chair

DATE: _____

CONSENT AGENDA

ITEM 4

CONSENT AGENDA

ITEM 4

ALL COMMITTEES

SUBJECT: Consideration of Resolution Bay 25-21 Approving the Updated BayWay Title VI Non-Discrimination Program Including Limited English Proficiency (LEP) for FY2025 thru FY2028

ORIGIN OF SUBJECT: Bay County Board of County Commissioner's Transit Division on Behalf of TPO

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: To ensure compliance with the reporting requirements of 49 CFR Section 21.9(b), FTA requires that all direct recipients document their compliance by submitting a Title VI Program to their FTA regional civil rights officer once every three years or as otherwise directed by FTA.

For all transit providers, the Title VI Program must be approved by the transit provider's board of directors or appropriate governing entity or official(s) responsible for policy decisions prior to submission to FTA.

Attached are the following:

- Resolution Bay 25-21

RECOMMENDED ACTION: A motion authorizing the TPO chair to sign Resolution Bay 25-21 adopting the updated BayWay Title VI Non-Discrimination Program and Limited English Proficiency (LEP) for FY2025 thru FY2028. Contact Lamar Hobbs, Bay County Board of County Commissioners, at 850-248-8161 or lhobbs@baycountyfl.gov, if additional information is needed.

RESOLUTION BAY 25-21

A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE BAYWAY UPDATED TITLE VI NON- DISCRIMINATION PROGRAM AND LIMITED ENGLISH PROFICIENCY (LEP) FOR FY2025 THRU FY2028

WHEREAS, the Bay County Transportation Planning Organization (TPO) is the organization designated by the governor of the State of Florida as being responsible, together with the State of Florida, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Bay County TPO Planning Area; and

WHEREAS, the Bay County TPO is the recipient of State and Federal grant funds for Public Transportation in the Bay County Area; and

WHEREAS, State and Federal grants impose certain obligations; and

WHEREAS, in order for the TPO to continue receiving and utilizing State and Federal grant funds, it is necessary to update the Title VI Non-Discrimination Policy and Plan Including Limited English Proficiency (LEP) every three years;

NOW, THEREFORE BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION (TPO) THAT:

The TPO authorizes the TPO Chair to sign the Resolution adopting the updated Title VI Non-Discrimination Program and Limited English Proficiency (LEP) for FY2025 thru FY2028.

Passed and duly adopted by the Bay County Transportation Planning Organization this 27th day of August 2025.

**BAY COUNTY TRANSPORTATION
PLANNING ORGANIZATION**

BY: _____
Pamn Henderson, Chair

ATTEST: _____

CONSENT AGENDA

ITEM 5

ENCLOSURE D

ALL COMMITTEES

SUBJECT: Consideration of Resolution of BAY 25-20 Adopting the Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement

ORIGIN OF SUBJECT: Bay County Transportation Planning Organization (TPO) Unified Planning Work Program Task 1: Program Development

LOCAL GOVERNMENT ACTION NEEDED: Approval and Signature by Bay County, Panama City Port Authority, and Panama City-Bay County Airport and Industrial District

BACKGROUND: The Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement (ICAR) prescribes the process for coordination of the TPO planning activities with the Emerald Coast Regional Council (ECRC), local government comprehensive plans and operators of publicly owned transportation systems. The Bay County TPO's ICAR was last updated on April 28, 2010, reaffirmed on April 22, 2015, and reaffirmed again on May 27, 2020. The ICAR outlines the process for planning coordination, forwarding recommendations, and project program consistency between the parties to the agreement. The execution of the ICAR will be led by the TPO working with the operators of the publicly owned transportation systems.

Attached are the following:

- Resolution BAY 25-20
- Draft Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement

RECOMMENDED ACTION: Approval of a motion authorizing the TPO chair to sign Resolution BAY 25-20 adopting the Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement. This action is recommended to continue the coordination efforts between the TPO, ECRC, and all operators of public transportation in the TPO area. Contact Jill Nobles, ECRC staff, at jill.nobles@ecrc.org or (850) 332-7976, Ext. 212 if additional information is needed.

RESOLUTION BAY 25-20

A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE INTERGOVERNMENTAL COORDINATION AND REVIEW AND PUBLIC TRANSPORTATION COORDINATION JOINT PARTICIPATION AGREEMENT (ICAR)

WHEREAS, the Bay County Transportation Planning Organization (TPO) is the organization designated by the governor of Florida as being responsible for carrying out the continuing, cooperative and comprehensive transportation planning process for the Bay County TPO Planning Area; and

WHEREAS, the Federal Government, under the authority of 23 United States Code and any subsequent applicable amendments requires each metropolitan area, as a condition to the receipt of federal capital or operating assistance, to have a continuing, cooperative, and comprehensive transportation planning process in designated metropolitan areas to develop and implement plans and programs consistent with the comprehensively planned development of the metropolitan area; and

WHEREAS, pursuant to Section 339.175(10)(a)2., Florida Statutes, the Transportation Planning Organization shall execute and maintain an agreement with the metropolitan and regional intergovernmental coordination and review agencies serving the Metropolitan Area; and

WHEREAS, the aforesaid agreement must describe the means by which activities will be coordinated and specify how transportation planning and programming will be part of the comprehensively planned development of the Metropolitan Area;

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

The TPO adopts the Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement.

Passed and duly adopted by the Bay Transportation Planning Organization on this 27th day of August 2025.

**BAY COUNTY TRANSPORTATION
PLANNING ORGANIZATION**

BY: _____
Pamn Henderson, Chairperson

ATTEST: _____

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**INTERGOVERNMENTAL COORDINATION AND REVIEW
AND**

525-010-03
POLICY PLANNING
OGC – 10/20
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PUBLIC TRANSPORTATION COLLABORATIVE PLANNING AGREEMENT

THIS INTERGOVERNMENTAL COORDINATION AND REVIEW AND PUBLIC TRANSPORTATION COLLABORATIVE PLANNING AGREEMENT is made and entered into on this 27th day of August, 2025, by and between the FLORIDA DEPARTMENT OF TRANSPORTATION (Department); the BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION, owner and operator of the Bay County Transit; the EMERALD COAST REGIONAL COUNCIL; the BAY COUNTY BOARD OF COMMISSIONERS; the PANAMA CITY PORT AUTHORITY, owner and operator of the PORT OF PANAMA CITY; and the PANAMA CITY-BAY COUNTY AIRPORT and INDUSTRIAL DISTRICT, owner and operator of the PANAMA CITY-BAY COUNTY INTERNATIONAL AIRPORT; collectively referred to as the Parties.

RECITALS

WHEREAS, the Federal Government, under the authority of 23 United States Code (USC) § 134 and 49 USC § 5303 and any subsequent applicable amendments, requires each metropolitan area, as a condition to the receipt of federal capital or operating assistance, to have a continuing, cooperative, and comprehensive transportation planning process in designated urbanized areas to develop and implement plans and programs consistent with the comprehensively planned development of the metropolitan area;

WHEREAS, 23 USC § 134, 49 USC § 5303, and Section 339.175, Florida Statutes (F.S.), provide for the creation of metropolitan planning organizations to develop transportation plans and programs for urbanized areas;

WHEREAS, 23 Code of Federal Regulations (CFR) § 450 requires that the State, the Metropolitan Planning Organization, and the operators of publicly owned transportation systems shall enter into an agreement clearly identifying the responsibilities for cooperatively carrying out such transportation planning (including multimodal, systems-level corridor and subarea planning studies pursuant to 23 CFR § 450) and programming;

WHEREAS, pursuant to Section 20.23, F.S., the Department has been created by the State of Florida, and the Department has the powers and duties relating to transportation, as outlined in Section 334.044, F.S.;

WHEREAS, pursuant to 23 USC § 134, 49 USC § 5303, 23 CFR § 450, and Section 339.175 F.S., the Bay County Transportation Planning Organization, herein after referred to as the MPO, has been designated and its membership apportioned by the Governor of the State of Florida, with the agreement of the affected units of general purpose local government, to organize and establish the Metropolitan Planning Organization;

WHEREAS, pursuant to Section 339.175 F.S., the MPO shall execute and maintain an agreement with the metropolitan and regional intergovernmental coordination and review agencies serving the Metropolitan Planning Area;

WHEREAS, the agreement must describe the means by which activities will be coordinated and specify how transportation planning and programming will be part of the comprehensively planned development of the Metropolitan Planning Area;

WHEREAS, pursuant to Section 186.505, F.S., the RPC is to review plans of metropolitan planning organizations to identify inconsistencies between those agencies' plans and applicable local government comprehensive plans adopted pursuant to Chapter 163, F.S.;

WHEREAS, the RPC, pursuant to Section 186.507, F.S., is required to prepare a Strategic Regional Policy Plan, which will contain regional goals and policies that address regional transportation issues;

WHEREAS, based on the RPC statutory mandate to identify inconsistencies between plans of metropolitan planning organizations and applicable local government comprehensive plans, and to prepare and adopt a Strategic Regional Policy Plan, the RPC is appropriately situated to assist in the intergovernmental coordination of the transportation planning process;

WHEREAS, pursuant to Section 186.509, F.S., the RPC has adopted a conflict and dispute resolution process;

WHEREAS, the purpose of the dispute resolution process is to reconcile differences in planning and growth management issues between local governments, regional agencies, and private interests;

WHEREAS, the Parties hereto have determined that the voluntary dispute resolution process can be useful in resolving conflicts and disputes arising in the transportation planning process;

WHEREAS, pursuant to 23 CFR § 450 and Section 339.175, F.S., the MPO must execute and maintain an agreement with the operators of public transportation systems, including transit systems, commuter rail systems, airports, seaports, and spaceports, describing the means by which activities will be coordinated and specifying how public transit, commuter rail, aviation, and seaport planning (including multimodal, systems-level corridor and subarea planning studies pursuant to 23 CFR § 450) and programming will be part of the comprehensively planned development of the Metropolitan Planning Area;

WHEREAS, it is in the public interest that the MPO, operators of public transportation systems, including transit systems, commuter rail systems, port and aviation authorities, jointly pledge their intention to cooperatively participate in the planning and programming of transportation improvements within this Metropolitan Planning Area;

WHEREAS, the Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement, dated April 28, 2010, is hereby replaced and superseded in its entirety by this Agreement.

WHEREAS, the undersigned Parties have determined that this Agreement satisfies the requirements of and is consistent with 23 CFR § 450 and Section 339.175, F.S.; and

WHEREAS, the Parties to this Agreement desire to participate cooperatively in the performance, on a continuing basis, of a cooperative, and comprehensive transportation planning process to assure that highway facilities, transit systems, bicycle and pedestrian facilities, rail systems, air transportation, and other facilities will be located and developed in relation to the overall plan of community development.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representation herein, the Parties desiring to be legally bound, do agree as follows:

ARTICLE 1

RECITALS AND DEFINITIONS

1.01. **Recitals.** Each and all of the foregoing recitals are incorporated herein and acknowledged to be true and correct. Failure of any of the foregoing recitals to be true and correct shall not operate to invalidate this Agreement.

1.02. **Definitions.** The following words when used in this Agreement (unless the context shall clearly indicate the contrary) shall have the following meanings:

- (a) **Agreement** means this instrument, as may be amended from time to time.
- (b) **Corridor or Subarea Study** means studies involving major investment decisions or as otherwise identified in 23 CFR § 450.
- (c) **Department** means the Florida Department of Transportation, an agency of the State of Florida, created pursuant to Section 20.23, F.S.
- (d) **FHWA** means the Federal Highway Administration.
- (e) **Long Range Transportation Plan (LRTP)** means the 20-year transportation planning horizon which identifies transportation facilities; includes a financial plan that demonstrates how the plan can be implemented and assesses capital improvements necessary to preserve the existing metropolitan transportation system and make efficient use of existing transportation facilities; indicates proposed transportation activities; and, in ozone/carbon monoxide nonattainment areas is coordinated with the State Implementation Plan, all as required by 23 USC § 134, 49 USC § 5303, 23 CFR § 450, and Section 339.175, F.S.
- (f) **Metropolitan Planning Area** means the planning area as determined by agreement between the MPO and the Governor for the urbanized areas designated by the United States Bureau of the Census as described in 23 USC § 134, 49 USC § 5303, and Section 339.175, F.S., and including the existing urbanized area and the contiguous area expected to become urbanized within a 20-year forecast period, which shall be subject to the Metropolitan Planning Organization's planning authority.
- (g) **Metropolitan Planning Organization (MPO)** means the Bay County TPO formed pursuant to Interlocal Agreement as described in 23 USC § 134, 49 USC § 5303, and Section 339.175, F.S. This may also be referred to as a Transportation Planning Organization (TPO).
- (h) **Regional Planning Council (RPC)** means the Emerald Coast Regional Council created pursuant to Section 186.504, F.S., and identified in Rule 29A, F.A.C.
- (i) **Transportation Improvement Program (TIP)** means the staged multi-year program of transportation improvement projects developed by a Metropolitan Planning Organization consistent with the Long Range Transportation Plan, developed pursuant to 23 USC §§ 134 and 450, 49 USC § 5303, and Section 339.175, F.S.
- (j) **Unified Planning Work Program (UPWP)** means a biennial program developed in cooperation with the Department and public transportation providers, that identifies the

planning priorities and activities to be carried out within a metropolitan planning area to be undertaken during a 2-year period, together with a complete description thereof and an estimated budget, as required by 23 CFR § 450.308(c), and Section 339.175, F.S.

ARTICLE 2

PURPOSE

2.01. Coordination with public transportation system operators. This Agreement is to provide for cooperation between the Parties in the development and preparation of the UPWP, the TIP, the LRTP, and any applicable Corridor or Subarea Studies.

2.02. Intergovernmental coordination; Regional Planning Council. Further, this Agreement is to provide a process through the RPC for intergovernmental coordination and review and identification of inconsistencies between proposed MPO transportation plans and local government comprehensive plans adopted pursuant to Chapter 163, F.S., and reviewed by the Division of Community Development within the Florida Department of Economic Opportunity.

2.03. Dispute resolution. This Agreement also provides a process for conflict and dispute resolution through the RPC.

ARTICLE 3

COOPERATIVE PROCEDURES FOR PLANNING AND PROGRAMMING WITH OPERATORS OF PUBLIC TRANSPORTATION SYSTEMS

3.01. Cooperation with operators of public transportation systems; coordination with local government approved comprehensive plans.

- (a) The MPO shall cooperate with the BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION, owner and operator of the Bay County Transit; the BAY COUNTY BOARD OF COMMISSIONERS; the PANAMA CITY PORT AUTHORITY, owner and operator of the PORT OF PANAMA CITY; and the PANAMA CITY-BAY COUNTY AIRPORT and INDUSTRIAL DISTRICT, owner and operator of the PANAMA CITY-BAY COUNTY INTERNATIONAL AIRPORT (collectively, "Transportation Authorities"] to optimize the planning and programming of an integrated and balanced intermodal transportation system for the Metropolitan Planning Area.
- (b) The MPO shall implement a continuing, cooperative, and comprehensive transportation planning process that is consistent, to the maximum extent feasible, with port and aviation master plans, and public transit development plans of the units of local governments whose boundaries are within the Metropolitan Planning Area.
- (c) As a means towards achievement of the goals in paragraphs (a) and (b) and in an effort to coordinate intermodal transportation planning and programming, the MPO may include, but shall include if within a transportation management area, as part of its membership officials of agencies that administer or operate major modes or systems of transportation, including but not limited to transit operators, sponsors of major local airports, maritime ports, and rail operators per Federal regulations. The representatives of the major modes or systems of transportation may be accorded voting or non-voting advisor status. In the Metropolitan Planning Area if authorities or agencies are created by law to perform transportation functions and are not under the jurisdiction of a general purpose local government represented on the MPO, the MPO

may request the Governor to designate said authority or agency as a voting member of the MPO in accordance with the requirements of Section 339.175, F.S. If the new member would significantly alter local government representation in the MPO, the MPO shall propose a revised apportionment plan to the Governor to ensure voting membership on the MPO to be an elected official representing public transit authorities which have been, or may be, created by law.

The MPO shall ensure that representatives of ports, transit authorities, rail authorities, and airports within the Metropolitan Planning Area are provided membership on the MPO Technical Advisory Committee.

3.02. Preparation of transportation related plans.

- (a) Although the adoption or approval of the UPWP, the TIP, and the LRTP is the responsibility of the MPO, development of such plans or programs shall be viewed as a cooperative effort involving the Parties to this Agreement. In developing its plans and programs, the MPO shall solicit the comments and recommendations of the other Parties to this Agreement in the preparation of such plans and programs.
- (b) When preparing the UPWP, the TIP, or the LRTP, or preparing other than a minor amendment thereto (as determined by the MPO), the MPO shall provide notice to all other Parties to this Agreement to advise them of the scope of the work to be undertaken and inviting comment and participation in the development process. The MPO shall ensure that the chief operating officials of the other Parties receive written notice at least 15 days prior to the date of all public workshops and hearings, or within the specified number of days per MPO bylaws or public participation plan, relating to the development of such plans and programs.
- (c) Local government comprehensive plans.
 - (1) In developing the TIP, the LRTP, or Corridor or Subarea studies, or preparing other than a minor amendment thereto (as determined by the MPO), the MPO and Transportation Authorities shall review for consistency for each local government in the Metropolitan Planning Area:
 - (i) each comprehensive plan's future land use element;
 - (ii) the goals, objectives, and policies of each comprehensive plan; and
 - (iii) the zoning, of each local government in the Metropolitan Planning Area.
 - (2) Based upon the foregoing review and in consideration of other relevant growth management plans, the MPO and Transportation Authorities shall provide written recommendations to local governments in the Metropolitan Planning Area in the development, amendment, and implementation of their comprehensive plans. A copy of the recommendations shall be sent to the RPC.
 - (3) The MPO agrees that, to the maximum extent feasible, the LRTP and the projects and project-phases within the TIP shall be consistent with the future land use element and the goals, objectives, and policies of each comprehensive plan of the local governments in the Metropolitan Planning Area. If the MPO's TIP is inconsistent with a local government's comprehensive plan, the MPO shall so

indicate, and the MPO shall present, as part of the TIP, justification for including the project in the program.

(d) Multi-modal transportation agency plans.

- (1) In developing the TIP, the LRTP, or Corridor or Subarea studies, or preparing other than a minor amendment thereto (as determined by the MPO), the MPO shall analyze the master plans of the Transportation Authorities. Based upon the foregoing review and a consideration of other transportation related factors, the MPO, shall from time to time and as appropriate, provide recommendations to the other Parties to this Agreement as well as local governments within the Metropolitan Planning Area, for the development, amendment, and implementation of their master, development, or comprehensive plans.
- (2) In developing or revising their respective master, development, or comprehensive plans, the Parties to this Agreement shall analyze the draft or approved UPWP, TIP, LRTP, or Corridor or Subarea studies, or amendments thereto. Based upon the foregoing review and a consideration of other transportation related factors, the Parties to this Agreement shall as appropriate, provide written recommendations to the MPO with regard to development, amendment, and implementation of the plans, programs, and studies.
- (3) The MPO agrees that, to the maximum extent feasible, the TIP shall be consistent with the affected growth management and other relevant plans of the other Parties to this Agreement.

ARTICLE 4

INTERGOVERNMENTAL COORDINATION AND REVIEW

4.01. Coordination with Regional Planning Council. The RPC shall do the following:

- (a) Within 30 days of receipt, the RPC shall review the draft TIP, LRTP, Corridor and Subarea studies, or amendments thereto, as requested by the MPO, to identify inconsistencies between these plans and programs and applicable local government comprehensive plans adopted pursuant to Chapter 163, F.S., for counties and cities within the Metropolitan Planning Area and the adopted Strategic Regional Policy Plan.
 - (1) The Parties recognize that, pursuant to Florida law, the LRTP and the TIP of the MPO must be considered by cities and counties within the Metropolitan Planning Area in the preparation, amendment, and update/revision of their comprehensive plans. Further, the LRTP and the projects and project phases within the TIP are to be consistent with the future land use element and goals, objectives, and policies of the comprehensive plans of local governments in the Metropolitan Planning Area. Upon completion of its review of a draft TIP or LRTP, the RPC shall advise the MPO and each county or city of its findings;
 - (2) The RPC shall advise the MPO in writing of its concerns and identify those portions of the submittals which need to be reevaluated and potentially modified if the RPC review identifies inconsistencies between the draft TIP or LRTP and local comprehensive plans; and

- (3) Upon final adoption of the proposed TIP, LRTP, Corridor and Subarea studies, or amendments thereto, the MPO may request that the RPC consider adoption of regional transportation goals, objectives, and policies in the Strategic Regional Policy Plan implementing the adopted TIP, LRTP, Corridor and Subarea studies, or amendments thereto. If the proposed plan, program, or study, or amendments thereto, was the subject of previous adverse comment by the RPC, the MPO will identify the change in the final adopted plan intended to resolve the adverse comment, or alternatively, the MPO shall identify the reason for not amending the plan as suggested by the RPC.
- (b) Provide the availability of the conflict and dispute resolution process as set forth in Article 5 of this Agreement.

ARTICLE 5

CONFLICT AND DISPUTE RESOLUTION PROCESS

5.01. Disputes and conflicts under this Agreement. This process shall apply to conflicts and disputes relating to matters subject to this Agreement, or conflicts arising from the performance of this Agreement. Except as otherwise provided in this Article 5, only representatives of a party to this Agreement with conflicts or disputes shall engage in conflict resolution.

5.02. Initial resolution. The affected parties to this Agreement shall, at a minimum, ensure the attempted early resolution of conflicts relating to such matters. Early resolution shall be handled by direct discussion between the following officials:

Department: District Director for Planning and Programs

MPO: The current TPO Chair

RPC: The current Chief Executive Officer

Bay County Board of Commissioners: The current County Manager

Panama City Port Authority The current Executive Director

DeFuniak Springs Municipal Airport: The current Airport Manager

Panama City-Bay County Airport and Industrial Distric: The current Executive Director

5.03. Resolution by senior agency official. If the conflict remains unresolved, the conflict shall be resolved by the officials listed on section 5.02 of this Agreement, with the exception of the Department's listed official, which for purposes of this section 5.03 shall be the District Secretary.

5.04. Resolution by the Office of the Governor. If the conflict is not resolved through conflict resolution pursuant to sections 5.01, 5.02, and 5.03 of this Agreement, the affected parties shall petition the Executive Office of the Governor for resolution of the conflict pursuant to its procedures. Resolution of the conflict by the Executive Office of the Governor shall be binding on the affected parties.

ARTICLE 6

MISCELLANEOUS PROVISION

6.01. Constitutional or statutory duties and responsibilities of parties. This Agreement shall not be construed to authorize the delegation of the constitutional or statutory duties of any of the Parties. In addition, this Agreement does not relieve any of the Parties of an obligation or responsibility imposed upon them by law, except to the extent of actual and timely performance thereof by one or more of the Parties to this Agreement or any legal or administrative entity created or authorized by this Agreement, in which case this performance may be offered in satisfaction of the obligation or responsibility.

6.02. Amendment of Agreement. Amendments or modifications of this Agreement may only be made by written agreement signed by all Parties hereto with the same formalities as the original Agreement.

6.03. Duration; withdrawal procedure.

(a) Duration. This Agreement shall have a term of five (5) years and the Parties hereto shall examine the terms hereof and agree to amend the provisions or reaffirm the same in a timely manner. However, the failure to amend or to reaffirm the terms of this Agreement shall not invalidate or otherwise terminate this Agreement.

(b) Withdrawal procedure. With the exception of the MPO, any party to this Agreement may withdraw after presenting in written form a notice of intent to withdraw to the other Parties to this Agreement, at least ninety (90) days prior to the intended date of withdrawal; provided, that financial commitments made prior to withdrawal are effective and binding for their full term and amount regardless of withdrawal.

6.04. Notices. All notices, demands and correspondence required or provided for under this Agreement shall be in writing and delivered in person or dispatched by certified mail, postage prepaid, return receipt requested, to the officials identified for each party in section 5.02 of this agreement.

A party may unilaterally change its address or addressee by giving notice in writing to the other Parties as provided in this section. Thereafter, notices, demands and other pertinent correspondence shall be addressed and transmitted to the new address.

6.05. Interpretation.

(a) Drafters of Agreement. All Parties to this Agreement were each represented by, or afforded the opportunity for representation by legal counsel, and participated in the drafting of this Agreement and in the choice of wording. Consequently, no provision hereof should be more strongly construed against any party as drafter of this Agreement.

(b) Severability. Invalidation of any one of the provisions of this Agreement or any part, clause or word hereof, or the application thereof in specific circumstances, by judgment, court order, or administrative hearing or order shall not affect any other provisions or applications in other circumstances, all of which shall remain in full force and effect; provided, that such remainder would then continue to conform to the terms and requirements of applicable law.

(c) Rules of construction. In interpreting this Agreement, the following rules of construction shall apply unless the context indicates otherwise:

- (1) The singular of any word or term includes the plural;
- (2) The masculine gender includes the feminine gender; and
- (3) The word “shall” is mandatory, and “may” is permissive.

6.06. Attorney’s Fees. In the event of any judicial or administrative action to enforce or interpret this Agreement by any party hereto, each party shall bear its own costs and attorney’s fees in connection with such proceeding.

6.07. Agreement execution; use of counterpart signature pages. This Agreement, and any amendments hereto, may be simultaneously executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument.

6.08. Effective date. This Agreement shall become effective on the date last signed by the Parties hereto.

6.09. Other authority. In the event that any election, referendum, approval, permit, notice, or other proceeding or authorization is required under applicable law to enable the Parties to enter into this Agreement or to undertake the provisions set forth hereunder, or to observe, assume or carry out any of the provisions of the Agreement, said Parties will initiate and consummate, as provided by law, all actions necessary with respect to any such matters as required.

6.10. Parties not obligated to third parties. No party hereto shall be obligated or be liable hereunder to any party not a signatory to this Agreement. There are no express or intended third-party beneficiaries to this Agreement.

6.11. Rights and remedies not waived. In no event shall the making by the Department of any payment to the MPO constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the MPO, and the making of any such payment by the Department while any such breach or default exists shall in no way impair or prejudice any right or remedy available to the Department in respect of such breach or default.

6.12. Data, records, reports and other documents. Subject to the right to claim an exemption from the Florida Public Records Law, Chapter 119, F.S., the Parties, excluding the Department, shall provide to each other such data, reports, records, contracts, and other documents in its possession relating to the MPO as is requested. Charges are to be in accordance with Chapter 119, F.S.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**INTERGOVERNMENTAL COORDINATION AND REVIEW
AND
PUBLIC TRANSPORTATION COLLABORATIVE PLANNING AGREEMENT**

525-010-03
POLICY PLANNING
OGC – 10/20
Page 10 of 15

Signed, sealed and delivered in the presence of:

FLORIDA DEPARTMENT OF TRANSPORTATION

By: _____

Name: _____

Title: _____

Date: _____

Approved as to form and legal sufficiency

Attorney: _____

Name: _____

Signed, Sealed and Delivered in the presence of:

BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION

BY: _____

TITLE: _____

ATTEST: _____

TITLE: _____

(SEAL)

Signed, Sealed and Delivered in the presence of:

EMERALD COAST REGIONAL COUNCIL

BY: _____

TITLE: _____

ATTEST: _____

TITLE: _____

(SEAL)

Signed, Sealed and Delivered in the presence of:

BAY COUNTY BOARD OF COUNTY COMMISSIONERS (Placeholder signature block)

BY: _____

TITLE: _____

ATTEST: _____

TITLE: _____

(SEAL)

Signed, Sealed and Delivered in the presence of:

PANAMA CITY PORT AUTHORITY (Placeholder signature block)

BY: _____

TITLE: _____

ATTEST: _____

TITLE: _____

(SEAL)

Signed, Sealed and Delivered in the presence of:

PANAMA CITY-BAY COUNTY AIRPORT AND INDUSTRIAL DISTRICT (Placeholder signature block)

BY: _____

TITLE: _____

ATTEST: _____

TITLE: _____

(SEAL)

PLANNING ACTION ITEMS

ENCLOSURE A

ENCLOSURE A ALL COMMITTEES

SUBJECT: Consideration of Resolution BAY 25-17 Adopting the Bay County TPO 2050 Long Range Transportation Plan (LRTP) Evaluation Criteria

ORIGIN OF SUBJECT: 23 Code of Federal Regulations Section 134(i), Chapter 339.175 (7) Florida Statutes, Bay County TPO Unified Planning Work Program (UPWP) Task C.2

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The TPO updates the LRTP Plan every five years. The current LRTP was adopted on June 16, 2021. The 2050 LRTP needs to be adopted by June 16, 2026. The 2050 LRTP's Scope of Services was approved by the TPO on April 24, 2024. Some of the tasks identified in the Scope are: Public Participation, Goals and Objectives, Congestion Management Process Update, Financial Resources, 2050 Needs Plan, 2050 Cost Feasible Plan, and Evaluation Criteria.

An important element in development of the Bay 2050 LRTP is the adoption of the Evaluation Criteria. Evaluation Criteria are derived from the adopted Goals and Objectives (approved by Resolution Bay 25-01, February 5, 2025) and are used to rank projects in the 2050 Needs Plan for consideration in development of the 2050 Cost Feasible Plan.

The LRTP Steering Committee met twice to review the 2050 LRTP Evaluation Criteria on April 14, 2025 and June 17, 2025. The Steering Committee reached consensus at the June 17, 2025 meeting recommending approval of a new Evaluation Criteria. The summaries of the Steering Committee meetings are available upon request.

Attached are the following:

- Resolution Bay 25-17
- Comparison of changes to Evaluation Criteria from the 2045 LRTP to the 2050 LRTP
- Draft 2050 LRTP Evaluation Criteria

RECOMMENDED ACTION: Approval of a motion authorizing the TPO Chairman to sign Resolution BAY 25-17 adopting the Bay County TPO 2050 Long Range Transportation Plan (LRTP) Evaluation Criteria with any changes that may have been presented and approved by the TPO. This alternative is recommended to maintain the adoption date of the 2050 Long Range Transportation Plan by June 16, 2026. Contact Gary Kramer if additional information is needed at gary.kramer@ecrc.org or (850) 332-7976 Ext. 219.

RESOLUTION BAY 25-17

A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION APPROVING THE 2050 LONG RANGE TRANSPORTATION PLAN UPDATE EVALUATION CRITERIA

WHEREAS, the Bay County Transportation Planning Organization (TPO) is the organization designated by the Governor of Florida as being responsible for carrying out the continuing, cooperative and comprehensive transportation planning process for the Bay County TPO Planning Area; and

WHEREAS, the Bay County TPO Long Range Transportation Plan (LRTP) 2050 Update, is being developed pursuant to the Infrastructure Investment and Jobs Act / Bipartisan Infrastructure Law, Fixing America's Surface Transportation Act, and Florida Statutes; and

WHEREAS, the Bay County TPO approved the 2050 LRTP Scope of Services on April 24, 2024 which includes development of Evaluation Criteria; and

WHEREAS, the Evaluation Criteria are derived from the adopted Goals and Objectives (Resolution Bay 25-01, February 5, 2025) and are used to rank projects in the 2050 Needs Plan for consideration in development of the 2050 Cost Feasible Plan; and

WHEREAS, Steering Committee meetings consisting of members of the TPO's Technical Coordinating Committee, Citizens' Advisory Committee, and other members of the Transportation Industry were completed on April 14, 2025 and June 17, 2025 to develop the 2050 LRTP Evaluation Criteria;

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

The Bay County TPO approves the Evaluation Criteria for its 2050 Long Range Transportation Plan Update.

Passed and duly adopted by the Bay County TPO on this 27th day of August 2025.

**BAY COUNTY TRANSPORTATION
PLANNING ORGANIZATION**

BY: _____
Pamn Henderson, Chair

ATTEST: _____

Comparison of changes to Evaluation Criteria from the 2045 LRTP to the 2050 LRTP

Bay 2050 LRTP Evaluation Criteria Update – Comparison from 2045 to 2050							
2045				2050			
Category	Sub Category	Percent	Max Points	Category	Sub Category	Percent	Max Points
Transportation Safety	Complete Streets	20%	20	Transportation Safety	Complete Streets	20%	5
	School Activity		20		School Activity		5
	Safety Improvement Strategies (Crash Rates)		20		Safety Improvement Strategies (Crash Rates)		5
	Identified by Community Traffic Safety Team		20		Crash Severity		5
Multimodal Choices and Connections	Pedestrians	15%	15	Multimodal Choices and Connections	Pedestrians	15%	5
	Bicycle		15		Bicycle		5
	Public Transportation		15		Public Transportation		5
System Efficiency and Preservation	AADT	10%	10	System Efficiency and Preservation	AADT	10%	3.33
	Route Significance		10		Route Significance		3.33
	Existing Deficiency		10		Existing Deficiency		3.33
System Sustainability and Livability	Environmental and Social	10%	10	System Sustainability and Livability	Environmental and Social	10%	3.33
	Recreational Opportunity		10		Recreational Opportunity		3.33
	Local Planning		10		Local Planning		3.33
Economic Vitality	Economic Reach	15%	15	Economic Vitality	Economic Reach	15%	3.75
	Base Access		15		Base Access		3.75
	Intermodal Goods Movement		15		Intermodal Goods Movement		3.75
	Tourism Enhancement		15		Tourism Enhancement		3.75
Transportation Security	Emergency Response	10%	10	Transportation Security	Emergency Response	10%	3.33
	Identified Security Issues		10		Identified Security Issues		3.33
	Service Disruption		10		Service Disruption		3.33
Congestion Management	Correct Deficiency	20%	20	Congestion Management	Correct Deficiency	20%	6.67
	Congestion Management Strategies (Updated to Reference 2045)		20		Congestion Management Strategies		6.67
	Facility Level of Service (LOS)		20		Facility Level of Service (LOS)		6.67
Total		100%	300	Total		100%	100

All scoring changed to allow a maximum total points of 100

Sub Category changed from Identified by Community Traffic Safety Team to Crash Severity. New Sub Category considers whether the project makes safety improvements to an area with severe injuries or fatal crashes

Sub Category modified to consider whether the project has been identified as deficient in any other study or plan rather than only in the Existing Plus Committed Network

Scoring Criteria modified to award the most points for having a V/C greater than 1.3 rather than the most points being awarded for having a V/C less than 1.0

Total Points modified to add up to 100

Draft 2050 LRTP Evaluation Criteria

Category and Criteria	Criteria Rating Scale
-----------------------	-----------------------

Transportation Safety - 20% [Goal 1: A multimodal transportation system that is safe]			
Complete Systems (Project assists in providing a completed transportation system)	0		5
Does the project provide an opportunity to continue completion of the transportation system for all users?	No		Yes
School Activity (Project within two miles of a public school, private school, or College)	0		5
Will the project help to improve a school zone or school-related activities (e.g., school crossings, school routes, buses, etc.)?	No		Yes
Safety Improvement Strategies (Crash Rates based on Signal Four Analytics)	0	2.5	5
Projects ranked from highest to lowest and awarded a graduated point value based on ranking past five years	Lowest	Mid-Range	Highest
Crash Severity (Project makes improvements to an area with a high crash severity)	0	2.5	5
Does the project make safety improvements to an area with severe injury or fatal crashes?	No Injury	Some Injury	Fatal/Severe Injury
Category and Criteria	Criteria Rating Scale		
Multimodal Choices and Connections - 15% [Goal 2: A multi-modal network of integrated transportation systems for the movement of people and goods]			
Pedestrian (Project included as a Pedestrian project in the TPO's Bicycle/Pedestrian Plan)	0	2.5	5
To what extent will the project enhance pedestrian and related connections or opportunities?	> 1/2 mile	< 1/2 mile	Same Facility
Bicycle (Project included as a bicycle project in the TPO's Bicycle/Pedestrian Plan)	0	2.5	5
To what extent will the project enhance bicycle and related connections or opportunities?	> 1/2 mile	< 1/2 mile	Same Facility
Public Transportation (Project is located on a BayWay Route or a FDOT Park and Ride Lot)	0	2.5	5
To what extent will the project enhance public transportation and related connections or opportunities (e.g., park&ride, bus shelters)?	> 1/2 mile	< 1/2 mile	Same Facility

Category and Criteria	Criteria Rating Scale		
System Efficiency and Preservation - 10%[Goal 3: A multi-modal transportation system that is operated and maintained efficiently]			
	0	1.67 10,000 to 20,000	3.33 > 20,000
AADT (2024 AADT from Florida Traffic Online Database)			
What is the estimated daily traffic volume at the project location?			
	0		3.33
Route Significance (Project is on the Strategic Intermodal System or National Highway System)			
Is the project located on the National Highway System or SIS?			
	No		Yes
	0	1.67	3.33
Existing Deficiency (Regional Transportation Model and FDOT's LOS Tables or other LOS Analysis)			
Will the project address one or more deficiencies (e.g., failing LOS, ADA, signal delay, resurfacing, etc.)?			
	> 1.3	1.0 to 1.3	< 1.0
Category and Criteria	Criteria Rating Scale		
System Sustainability and Livability - 10%[Goals 4 & 5: A multi-modal transportation system that protects, preserves, and enhances a high quality of life & A multi-modal transportation system that includes consistent, continuing cooperative and comprehensive planning processes]			
	0	1.67	3.33
Environmental and Social (PD&E Study and/or FDOT Consultant ETDM Review)			
To what extent will the project have social or environmental impacts as evaluated through an FDOT PD&E or equivalent study?			
	0		3.33 0 to 2 miles
Recreational Opportunity (Project is linked to water, campgrounds, parks, and trails)			
To what extent might the project add, enhance, or otherwise benefit recreational opportunities for residents or visitors?			
	0		3.33
Local Planning (Project is located in a Local Government Comprehensive Plan or Master Plan)			
Is the project identified or supported by an existing municipal comprehensive plan or other locally-adopted plan or study?			
	No		Yes

Category and Criteria	Criteria Rating Scale		
Economic Vitality - 15% [Goal 6: Amutli-modal transportation system that supports economic vitality]			
	0	1.875	3.75
Economic Reach (Positive Employment Growth from 2025 to 2050 Traffic Analysis Zones along Corridor)			
To what extent will the project support planned development or provide economic benefits (e.g. job growth/retention)?	No	0 to 2%	> 2%
	0		3.75
Base Access (Project on the SIS for Military Access or the Strategic Highway Network (STRAHNET))			
Does the project improve military base access directly or indirectly (e.g., along a connecting route)?	No		Yes
	0		3.75
Intermodal Goods Movement (Project on the Strategic Intermodal System (SIS) or TPO's Regional Freight Plan Network)			
To what extent will the project enhance, expand, or benefit intermodal facilities or opportunities for goods movement?	No		Yes
	0		3.75
Tourism (Project provides for tourism, recreation, or ecotourism enhancement)			
To what extent does the project promote tourism, recreation, or ecotourism?	No		Yes
Category and Criteria	Criteria Rating Scale		
Transportation Security - 10% [Goal 7: A multi-modal transportation system that provides for the security of residents, visitors, and commerce]			
	0		3.33
Emergency Response (Project on a hurricane evacuation route in the Northwest Florida Hurricane Evacuation Restudy)			
Will the project directly enhance emergency response or improve emergency access for police, fire, ambulance, major utility center, etc?	No		Yes
	0		3.33
Identified Security Issues (Project is within 2 miles of military installation, airport, port, and local government center)			
Will the project help to address a previously-identified security issue or concern?	None		Yes
	0		3.33
Service Disruption (Project is within 5 miles of a hurricane evacuation route)			
Does the proposed project provide alternative routes for natural disaster evacuation?	No		Yes

Category and Criteria		Criteria Rating Scale		
Congestion Management - 20%[Goal 8: A multi-modal transportation system that maintains acceptable roadway level of service on all major facilities]				
		0		6.67
Correct Deficiency (Project has been identified as deficient in another study or plan)				
Will the project appropriately address congestion as identified by studies or other observations?				
	No			Yes
		0	3.33	6.67
Congestion Management Strategies (Volume to Capacity Ratio)				
To what extent will the project incorporate congestion management strategies?				
	> 1.3		1.0 to 1.3	< 1.0
		0	3.33	6.67
Facility Level of Service (LOS) (FDOT LOS Tables)				
What is the LOS of the proposed project area?				
	A-B		C	D-F

ENCLOSURE B

ENCLOSURE B ALL COMMITTEES

SUBJECT: Consideration of Resolution BAY 25-18 Adopting the Bay County TPO 2050 Long Range Transportation Plan (LRTP) Congestion Management Process (CMP)

ORIGIN OF SUBJECT: 23 Code of Federal Regulations Section 134(i), Chapter 339.175 (7) Florida Statutes, Bay County TPO Unified Planning Work Program (UPWP) Task C.2

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The TPO updates the LRTP Plan every five years. The current LRTP was adopted on June 16, 2021. The 2050 LRTP needs to be adopted by June 16, 2026. The 2050 LRTP's Scope of Services was approved by the TPO on April 24, 2024. Some of the tasks identified in the Scope are: Public Participation, Goals and Objectives, Evaluation Criteria, Financial Resources, 2050 Needs Plan, 2050 Cost Feasible Plan, and Congestion Management Process Update.

The Congestion Management Process (CMP) is a requirement of the Federal Highway Administration and the Florida Department of Transportation for a systematic and regionally accepted approach for managing congestion that provides accurate, up-to date information on transportation system performance and assesses alternative strategies for congestion management. FDOT requires the CMP for all Florida TPOs. The CMP major update occurs every five years to coincide with the LRTP update. A minor update occurs annually and was last updated by Resolution Bay 24-26 (December 11, 2024). The CMP identifies performance measures and targets to reduce travel demand, improve safety, encourage active transportation modes, provide reliable and efficient operation, and promote system preservation.

The LRTP Steering Committee met on April 14, 2025 and June 17, 2025 to review the 2050 LRTP CMP findings. Summaries of the Steering Committee meetings are available upon request.

The draft 2050 LRTP Congestion Management Process (CMP) is available at the following link: https://ecrc.org/programs/transportation_planning/bay_county_tpo/plans_and_documents/long_range_transportation_plan/2050_lrtp.php#outer-1832

Attached is the following:

- Resolution Bay 25-18

RECOMMENDED ACTION: Approval of a motion authorizing the TPO chair to sign Resolution BAY 25-18 adopting the Bay County TPO 2050 Long Range Transportation Plan (LRTP) Congestion Management Process (CMP) with any changes that may have been presented and agreed to by the TPO. This alternative is recommended to maintain the adoption date of the 2050 Long Range Transportation Plan by June 16, 2026. Contact Gary Kramer if additional information is needed at gary.kramer@ecrc.org or (850) 332-7976 Ext. 219.

RESOLUTION BAY 25-18

A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION APPROVING THE 2050 LONG RANGE TRANSPORTATION PLAN UPDATE CONGESTION MANAGEMENT PROCESS MAJOR UPDATE

WHEREAS, the Bay County Transportation Planning Organization (TPO) is the organization designated by the Governor of Florida as being responsible for carrying out the continuing, cooperative and comprehensive transportation planning process for the Bay County TPO Planning Area; and

WHEREAS, the Bay County TPO Long Range Transportation Plan (LRTP) 2050 Update, is being developed pursuant to the Infrastructure Investment and Jobs Act / Bipartisan Infrastructure Law, Fixing America's Surface Transportation Act, and Florida Statutes; and

WHEREAS, the Bay County TPO is a designated Transportation Management Area (TMA) with a population of 200,000 or more; and

WHEREAS, the Bay County TPO approved the 2050 LRTP Scope of Services on April 24, 2024 which includes a CMP Major Update; and

WHEREAS, the CMP purpose is to rate the performance of transportation facilities and suggest short-term strategies to alleviate congestion; and

WHEREAS, two Steering Committee meetings consisting of members of the TPO's Technical Coordinating Committee, Citizens' Advisory Committee, and other members of the transportation industry were completed on April 14, 2025 and June 17, 2025 to review the 2050 LRTP CMP;

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

The Bay County TPO approves the Congestion Management Process for its 2050 Long Range Transportation Plan Update.

Passed and duly adopted by the Bay County TPO on this 27th day of August 2025.

**BAY COUNTY TRANSPORTATION
PLANNING ORGANIZATION**

BY: _____
Pam Henderson, Chair

ATTEST: _____

ENCLOSURE C

ENCLOSURE C ALL COMMITTEES

SUBJECT: Consideration of Resolution Bay 25-19 Adopting the Bay County TPO 2050 Long Range Transportation Plan (LRTP) Financial Resources

ORIGIN OF SUBJECT: 23 Code of Federal Regulations Section 134(i), Chapter 339.175 (7) Florida Statutes, Bay County TPO Unified Planning Work Program (UPWP) Task C.2

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The TPO updates the LRTP Plan every five years. The current LRTP was adopted on June 16, 2021. The 2050 LRTP needs to be adopted by June 16, 2026. The 2050 LRTP's Scope of Services was approved by the TPO on April 24, 2024. Some of the tasks identified in the Scope are: Public Participation, Goals and Objectives, Congestion Management Process Update, Evaluation Criteria, 2050 Needs Plan, 2050 Cost Feasible Plan, and Financial Resources.

An important element in the development of the LRTP is the understanding of available revenue which will be used to develop the Cost Feasible Plan. Funding information is provided by the Florida Department of Transportation (FDOT) through the *FDOT 2050 Revenue Forecast Handbook* (June 2023) and as supplemented by additional guidance from FDOT District 3 on October 1, 2024.

The *FDOT 2050 Revenue Forecast Handbook* identifies a reduction in mobility funding (approximately 65%) from the 2045 LRTP cycle as determined by the FDOT August 2022 Revenue Estimating Conference. This is based on a decline in forecast tax receipts, a decline in vehicle registration fees, and a reduction in fuel taxes due to greater future fuel efficiency and vehicles trends.

The LRTP Steering Committee met on April 14, 2025 and June 17, 2025 to review the 2050 LRTP Financial Resources. Summaries of the Steering Committee meetings are available upon request.

Draft 2050 LRTP Financial Resources Report is available at the following link: https://ecrc.org/programs/transportation_planning/bay_county_tpo/plans_and_documents/long_range_transportation_plan/2050_lrtp.php#outer-1832

Attached is the following:

- Resolution Bay 25-19

RECOMMENDED ACTION: Approval of a motion authorizing the TPO chair to sign Resolution Bay 25-19 adopting the Bay County TPO 2050 Long Range Transportation Plan (LRTP) Financial Resources with any changes that may have been presented. This alternative is recommended to maintain the adoption date of the 2050 Long Range Transportation Plan by June 16, 2026. Contact Gary Kramer if additional information is needed at gary.kramer@ecrc.org or (850) 332-7976 Ext. 219.

Funding Source	FY 24-25	FY 26-30	FY 31-35	FY 36-40	FY 41-50	Total
SIS*	\$66.53	\$245.11	\$238.34	\$601.42	\$4.62	\$1,156.02
SL	\$0.50	\$28.49	\$29.41	\$29.41	\$58.82	\$146.63
SHS (Non SIS) Non-TMA	\$2.17	\$0.89	\$2.33	\$2.43	\$4.96	\$12.78
Other Roads (Non-SIS, Non-SHS)	\$0.21	\$1.30	\$3.40	\$3.53	\$7.20	\$15.64
Transit	\$1.04	\$2.87	\$3.10	\$3.24	\$6.61	\$16.86
TMA/SU	N/A	N/A	N/A	N/A	N/A	N/A
Total Capacity Programs	\$70.45	\$278.66	\$276.58	\$640.03	\$82.21	\$1,347.93

Source: FDOT 2050 Revenue Forecast Handbook

SL = Surface Transportation Program for the TPO's less than 200,000 population.

*Source: FDOT SIS Cost Feasible Plan

RESOLUTION BAY 25-19

A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION APPROVING THE 2050 LONG RANGE TRANSPORTATION PLAN UPDATE FINANCIAL RESOURCES

WHEREAS, the Bay County Transportation Planning Organization (TPO) is the organization designated by the governor of Florida as being responsible for carrying out the continuing, cooperative and comprehensive transportation planning process for the Bay County TPO Planning Area; and

WHEREAS, the Bay County TPO Long Range Transportation Plan (LRTP) 2050 update is being developed pursuant to the Infrastructure Investment and Jobs Act / Bipartisan Infrastructure Law, Fixing America's Surface Transportation Act, and Florida Statutes; and

WHEREAS, the Bay County TPO approved the 2050 LRTP Scope of Services, which includes development of Financial Resources on April 24, 2024; and

WHEREAS, the Financial Resources are determined by the Florida Department of Transportation (FDOT) through the FDOT *2050 Revenue Forecast Handbook* (June 2023); and

WHEREAS, two Steering Committee meetings consisting of members of the TPO's Technical Coordinating Committee, Citizens' Advisory Committee, and other members of the transportation industry were completed on April 14, 2025 and June 17, 2025 to review the 2050 LRTP Financial Resources;

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

The Bay County TPO approves the Financial Resources for its 2050 Long Range Transportation Plan update.

Passed and duly adopted by the Bay County TPO on this 27th day of August 2025.

**BAY COUNTY TRANSPORTATION
PLANNING ORGANIZATION**

BY: _____
Pamn Henderson, Chair

ATTEST: _____

PLANNING PRESENTATION ITEMS

ENCLOSURE D

ENCLOSURE D ALL COMMITTEES

SUBJECT: Draft Bay TPO 2050 Long Range Transportation Plan (LRTP) Needs Plan Update

ORIGIN OF SUBJECT: 23 Code of Federal Regulations Section 134(i), Chapter 339.175 (7) Florida Statutes, Bay County TPO Unified Planning Work Program (UPWP) Task C.2

LOCAL GOVERNMENT ACTION NEEDED: Provide review and input for Needs Plan projects for consistency with local comprehensive plans.

BACKGROUND: The TPO updates the LRTP Plan every five years. The current LRTP was adopted on June 16, 2021. The 2050 LRTP needs to be adopted by June 16, 2026. The 2050 LRTP's Scope of Services was approved by the TPO on April 24, 2024. Some of the tasks identified in the Scope are: Public Participation, Goals and Objectives, Evaluation Criteria, Congestion Management Process Update, Financial Resources, 2050 Cost Feasible Plan, and 2050 Needs Plan.

An important element in development of the BAY 2050 LRTP is the adoption of the Needs Plan. Projects enter the Needs Plan through one or more methods including development of Existing Plus Committed (E+C) Network for projects completed or will be completed between 2020-2028, the current Transportation Improvement Program (TIPs) [FY25-30], adopted Priorities [FY25-30], capacity deficiencies identified by the Northwest Florida Regional Planning Model, FDOT input, the adopted Safe Streets for All (SS4A) Safety Action Plans, the adopted Military Installation Resilience Review (MIRR), Steering Committee input (which includes local government and military input), and public input.

The LRTP Steering Committee met July 22, 2025 and August 19, 2025 to provide input for, and to review the 2050 draft Needs Plan. Public outreach will occur in late 2025/early 2026. Needs Plan adoption is anticipated in February 2026.

RECOMMENDED ACTION: This item is for review this month and November and adoption in February of 2026. This scheduled review is recommended to maintain the adoption date of the 2050 Long Range Transportation Plan by June 16, 2026. Comments should be provided to Gary Kramer at gary.kramer@ecrc.org or (850) 332-7976 Ext. 219.

ENCLOSURE E

ENCLOSURE E

ALL COMMITTEES

SUBJECT: RideOn Commuter Services Program Update

ORIGIN OF SUBJECT: 23 Code of Federal Regulations Section 134(j), Chapter 339.175 (7) Florida Statutes, Florida Department of Transportation Procedure Number 725-030-008-g

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: RideOn Commuter Services is a grant-funded program supported by the Florida Department of Transportation, District 3. It operates across two regions: the Emerald Coast and the Apalachee Region. The RideOn Emerald Coast program is managed by the Emerald Coast Regional Council (ECRC) and serves seven counties: Escambia, Santa Rosa, Okaloosa, Walton, Holmes, Washington, and Bay.

The program's mission is to reduce reliance on single-occupant vehicles (SOVs) by promoting alternative transportation, federal tax programs, and developing innovative solutions that benefit both employers and commuters. This is achieved through strong partnerships with local businesses, organizations, higher learning institutions, government entities, and community members.

Successful service delivery depends on continuous communication and feedback between commuters, vanpool groups, vehicle providers, and major employers. A need was recognized to update both the website, RideOnTogether.Org, and the RideOn App to better facilitate the communication loop with stakeholders. Therefore, the program's image, website, and app were relaunched on April 1, 2025. The new platform, now hosted by Agile Mile, can be found on the App Store or Google Play, and can be identified by a green and white leaf and a location marker icon. The new app enables commuters to securely and conveniently find transportation matches, log trips, and earn points towards drawings and other rewards. Additionally, ride share searches can now be delineated by an employer or school's domain address(s), thus allowing commuters to privately search for rides amongst their colleagues or fellow students.

The RideOn Program takes a strategic, tailored, and technology-driven approach to promoting commuting alternatives throughout Northwest Florida. The goal is to meet the needs of working commuters, employers, and adult students and services are offered at no cost to individuals who live, work, or attend school within the seven-county service area.

RECOMMENDED ACTION: This item is for information only. Contact Elizabeth Marino, RideOn Program Coordinator, at elizabeth.marino@ecrc.org or 800-342-5557 if additional information is needed.

INFORMATION ITEMS

1. TCC and CAC May 2025 Meeting Minutes
2. Amendment to the FY 2025-2029 TIP Letters
3. 2025 Bay TPO Schedule

BAY COUNTY TRANSPORTATION TECHNICAL COORDINATING COMMITTEE
EMERALD COAST REGIONAL COUNCIL (Designated staff)
Bay County Transit Office
1010 Cone Ave, Panama City, FL 32401
May 28, 2025

MEMBERS IN ATTENDANCE:

Keith Bryant, VICE-CHAIR	Bay County
Cliff Johnson	Bay County
Harrison Neilly	BayWay
John Adair	City of Panama City Beach
Alex King	Port of Panama City

MEMBERS NOT IN ATTENDANCE:

Eddie Cook, CHAIR	City of Callaway
Jonathan Hayes	City of Panama City
Clint Murphy	City of Panama City
Matt DeVito	City of Panama City
Ian Crelling	Bay County
Doug Lee	Bay County School District
Amanda Richard	City of Lynn Haven
Kathryn Younce	City of Panama City Beach
Tony Summerlin	City of Parker
John Skaggs	Naval Coastal Systems Station
Richard McConnell	Northwest Florida Beaches Int. Airport
Parker McClellan, Jr.	Northwest Florida Beaches Int. Airport
Jonathan McFarlane-Weinstein	Tyndall Air Force Base

OTHER IN ATTENDANCE:

Bryant Paulk	FDOT
Kaylor Collins	FDOT
Chris Sponseller	Bay County
Lamar Hobbs	Bay County Transit
Jason Alderman	Gude Management Group
Angela Bradley	Gude Management Group
<u>Virtual Attendance</u>	
Cassidy Haney	Northwest Florida FDEP Greenways and Trails
Cory Wilkinson	HDR Engineering

EMERALD COAST REGIONAL COUNCIL STAFF:

Kandase Lee
Tiffany Bates
Annie Arguello

Leandra Meredith

Gary Kramer

Roshita Taylor

Tammy Neal

Virtual Attendance

Jill Nobles

Gina Watson

Rae Emary

CALL TO ORDER / INVOCATION / PLEDGE

In the absence of the chair, Vice Chair Keith Bryant called the meeting to order.

APPROVAL OF AGENDA TPO Only

PUBLIC FORUM: None

FDOT UPDATE: FDOT Update - *Bryant Paulk, AICP Florida Department of Transportation (FDOT) Urban Liaisons*

Bryant Paulk announced an upcoming public workshop for the PD&E study for a multiuse trail along US 98 and a section of 15th Street in Mexico Beach to be held at the Latter Day Saints Church.

PLANNING AND TRANSIT CONSENT AGENDA:

- 1. ALL COMMITTEES - Approval of February 2025 Meeting Minutes**
- 2. ALL COMMITTEES -** Consideration of Resolution of Bay 25-11 Adopting the FY 2025 – FY 2026 Unified Planning Work Program (UPWP) Year 2 (FY 2022) Amendment –
- 3. TPO ONLY -** Consideration of Resolution Bay 25-15 Authorizing the Surplus of Rolling Stock
- 4. TPO ONLY -** Consideration of Resolution Bay 25-16 Authorizing Sale of the Commercial Land Site Located on Douglas Road

Cliff Johnson moved to approve the February 2025 TCC meeting minutes and to recommend that the TPO approve consent item #2. John Adair seconded the motion, and it was unanimously approved.

PLANNING ACTION ITEMS:

- 1. ENCLOSURE A – ALL COMMITTEES – ROLL CALL VOTE -** Consideration of Resolution

Bay 25-12 Amending the FY 2025-2029 Transportation Improvement Program update the Construction Cost for Scott's Ferry Road Over Bear Creek Bridge Replacement Project for Financial Project Identification (FPID) Number 439380-1 in FY 2025/2026 at a Total Cost of \$10,374,991

2. ENCLOSURE B - ALL COMMITTEES - ALL COMMITTEES - ROLL CALL VOTE -

Consideration of Resolution Bay 25-13 Amending the FY 2025-2029 Transportation Improvement Program Add the Construction Phase for SR 77 from 23rd Street to CR 2312 (Baldwin Road) Sidewalk Project, Financial Project Identification (FPID) Number 445564-3 in FY 2025/2026 at a Total Cost of \$4,715,700

3. ENCLOSURE C - Consideration of Resolution Bay 25-14 Amending the FY 2025-2029 Transportation Improvement Program to Change the Mileage for Lake Drive from SR 30 (US 98) to South Berthe Avenue Sidewalk Project for Financial Project Identification (FPID) Number 453604-1

Bryant Paulk provided a brief description of the requested amendments. The projects referenced in Enclosures A and B need to be amended due to both being let earlier than scheduled. The project listed in Enclosure C needs to be amended to adjust the length of the project in its description.

Cliff Johnson moved to recommend the TPO authorize the TPO chair to sign Resolution Bay 25-12, Resolution Bay 25-13, and Resolution Bay 25-14 amending the FY 2025-2029 Transportation Improvement Program. John Adair seconded the motion, and it was unanimously approved.

4. ENCLOSURE D - ALL COMMITTEES - ROLL CALL VOTE AND PUBLIC HEARING

Consideration of Resolution Bay 25-10 Adopting the Bay County TPO FY 2026-2030 Transportation Improvement Program (TIP)

Gary Kramer explained the TIP's role in the process of development of transportation projects from conception to construction, then noted that the complete draft plan, along with comments received during the public input period, were sent to the committee members earlier in the month.

John Adair asked if consideration had been given to Panama City Beach's request to consider accommodating pedestrian traffic across US 98 to Frank Brown Park through an underground structure rather than with a pedestrian overpass. Gary Kramer said this consideration will be addressed during the next agenda item.

John Adair moved to recommend the TPO authorize the TPO chair to sign

Resolution Bay 25-10 adopting the Bay County TPO FY 2026-2030 Transportation Improvement Program. Cliff Johnson seconded the motion, and it was unanimously approved.

5. ENCLOSURE E – ALL COMMITTEES – Consideration of Resolution Bay 25-09 Adopting the Bay County TPO FY 2027-2031 Project Priorities

Gary Kramer explained the role of Project Priorities in the process of developing transportation projects, from conception to construction. The draft project priorities were presented by category, and Gary Kramer explained the available interactive map, which contains details for each project.

Gary Kramer highlighted three suggested changes to the priorities as a result of comments received during the two public workshops. 1) Non-SIS Priority #9, The City of Panama City Beach requested to change the pedestrian overpass project to a feasibility study for an underground structure instead, 2) a request to swap SIS Priorities #3 and #4 (#3 currently being US 231 from Pipeline to Penny, and #4 being SR 390 from SR 77 to US 231), and 3) a request to change the name of SIS Priority #5 from Thomas Drive to Navy Boulevard.

Leandra Meredith presented the public input that was collected over the past weeks regarding the Project Priorities. Surveys were widely distributed through social media channels, emails, word of mouth, and through the cooperation of area stakeholders. Staff received 108 responses, most of which took the opportunity to provide open-ended comments. Leandra Meredith thanked those stakeholders in the community who helped distribute the survey.

Survey results noted peak hour congestion as the highest contributor to traffic problems. School start/release times and tourist season also ranked high, but accident/crash occurrences and delays did not rank as high.

Survey-takers noted that road surface conditions are a problem, along with signalization synchronization needs.

Of the 73 open ended comments received, most mentioned major congestion issues on US 231 and SR 22 in Callaway and Bayou George. Respondents also expressed concerns for bicycle and pedestrian safety and long construction schedules.

Vice Chair Bryant restated the three recommended changes as stated above and asked what the TCC would like to recommend.

John Adair moved to recommend the TPO authorize the TPO chair to sign Resolution Bay 25-09 adopting the Bay County TPO FY 2027-2031 Project Priorities with the three recommended changes listed above. Cliff Johnsn seconded the motion, and it was unanimously approved.

6. ENCLOSURE F - ALL COMMITTEES - Nomination and Election of TPO Board, TCC, and CAC Chair and Vice Chair for FY 2026

There was discussion and a slate of Eddie Cook for chair and John Adair for vice chair was suggested.

Harrison Neilly moved to elect Eddie Cook to serve as TCC Chair for FY 2026 and John Adair to serve as Vice Chair. Cliff Johnson seconded the motion, and it was unanimously approved.

TRANSIT UPDATE - None

OTHER BUSINESS - None

ADJOURNMENT: There being no further business, the meeting was adjourned.

BAY COUNTY TRANSPORTATION CITIZENS' ADVISORY COMMITTEE MEETING
EMERALD COAST REGIONAL COUNCIL (Designated staff)
Bay County Transit Office
1010 Cone Ave, Panama City, FL 32401
May 28, 2025

MEMBERS IN ATTENDANCE:

James Pretlow, Vice Chair
Walter Akins
Paul Bohac
Marty Kirkland
Robert Wood

MEMBERS NOT IN ATTENDANCE:

Ali Frohlich, Chair
Brandy Mankin
Stanley Parron
Thomas Robinson
Patty Strohmener
Robert Waddell
Guy York

OTHER IN ATTENDANCE:

Bryant Paulk, FDOT
Lamar Hobbs, BayWay
David Griggs, Callaway Commission

EMERALD COAST REGIONAL COUNCIL STAFF:

Kandase Lee
Tiffany Bates
Annie Arguello
Leandra Meredith
Gary Kramer
Roshita Taylor
Virtual Attendance
Gina Watson
Rae Emary
Jill Nobles
Howard Vanselow

CALL TO ORDER / INVOCATION / PLEDGE

Vice Chair Pretlow called the meeting to order. A prayer was said, and Pledge of Allegiance was recited.

APPROVAL OF AGENDA TPO Only

PUBLIC FORUM: None

FDOT UPDATE: FDOT Update - *Bryant Paulk, AICP Florida Department of Transportation (FDOT) Urban Liaisons*

Bryant Paulk announced an upcoming public workshop for the PD&E study for a multiuse trail along US 98 and a section of 15th Street in Mexico Beach to be held at the Latter Day Saints Church.

Back Beach Road, Tyndall AFB Flyover, and Gulf Coast Parkway constructions all remains on schedule.

PLANNING AND TRANSIT CONSENT AGENDA:

- 1. ALL COMMITTEES - Approval of February 2025 Meeting Minutes**
- 2. ALL COMMITTEES** - Consideration of Resolution of Bay 25-11 Adopting the FY 2025 – FY 2026 Unified Planning Work Program (UPWP) Year 2 (FY 2026) Amendment –
- 3. TPO ONLY** - Consideration of Resolution Bay 25-15 Authorizing the Surplus of Rolling Stock
- 4. TPO ONLY** - Consideration of Resolution Bay 25-16 Authorizing Sale of the Commercial Land Site Located on Douglas Road

Paul Bohac moved to approve the February 2025 TCC meeting minutes and consent item #2. Robert Wood seconded the motion, and it was unanimously approved.

PLANNING ACTION ITEMS:

- 1. ENCLOSURE A – ALL COMMITTEES – ROLL CALL VOTE** - Consideration of Resolution Bay 25-12 Amending the FY 2025-2029 Transportation Improvement Program update the Construction Cost for Scott's Ferry Road Over Bear Creek Bridge Replacement Project for Financial Project Identification (FPID) Number 439380-1 in FY 2025/2026 at a Total Cost of \$10,374,991
- 2. ENCLOSURE B - ALL COMMITTEES - ALL COMMITTEES – ROLL CALL VOTE** - Consideration of Resolution Bay 25-13 Amending the FY 2025-2029 Transportation Improvement Program Add the Construction Phase for SR 77 from 23rd Street to CR

2312 (Baldwin Road) Sidewalk Project, Financial Project Identification (FPID) Number 445564-3 in FY 2025/2026 at a Total Cost of \$4,715,700

3. **ENCLOSURE C** - Consideration of Resolution Bay 25-14 Amending the FY 2025-2029 Transportation Improvement Program to Change the Mileage for Lake Drive from SR 30 (US 98) to South Berthe Avenue Sidewalk Project for Financial Project Identification (FPID) Number 453604-1

It was agreed to address Enclosures A-C as one.

Bryant Paulk provided a brief description of the requested amendments. Enclosures A and B need to be amended due to both being let earlier than scheduled. The project listed in Enclosure C needs to be amended to adjust the length of the project in its description.

Paul Bohac moved to recommend the TPO authorize the TPO chair to sign Resolution Bay 25-12, Resolution Bay 25-13, and Resolution Bay 25-14 amending the FY 2025-2029 Transportation Improvement Program. Robert Wood seconded the motion, and it was unanimously approved.

4. **ENCLOSURE D - ALL COMMITTEES - ROLL CALL VOTE AND PUBLIC HEARING**
Consideration of Resolution Bay 25-10 Adopting the Bay County TPO FY 2026-2030 Transportation Improvement Program (TIP)

Gary Kramer explained the TIP's place in the process of development of projects from conception to construction, then noted that the complete draft plan, along with comments received during the public input period were sent to the committee members earlier in the month for review.

Paul Bohac moved to recommend the TPO authorize the TPO chair to sign Resolution Bay 25-10 adopting the Bay County TPO FY 2026-2030 Transportation Improvement Program. Robert Wood seconded the motion, and it was unanimously approved.

5. **ENCLOSURE E - ALL COMMITTEES** - Consideration of Resolution Bay 25-09 Adopting the Bay County TPO FY 2027-2031 Project Priorities

Gary Kramer explained the role of Project Priorities in the process of developing transportation projects, from conception to construction. The draft project priorities were presented by category, and Gary Kramer explained the available interactive map, which contains details for each project.

Gary Kramer highlighted three suggested changes to the priorities as a result of comments received during the two public workshops. 1) Non-SIS Priority #9, The City of Panama City Beach requested to change the pedestrian overpass project to a feasibility study for an underground structure instead, 2) a request to swap SIS Priorities #3 and #4 (#3 currently being US 231 from Pipeline to Penny, and #4 being SR 390 from SR 77 to US 231), and 3) a request to change the name of SIS Priority #5 from Thomas Drive to Navy Boulevard.

Leandra Meredith presented the public input that was collected over the past weeks regarding the Project Priorities. Surveys were widely distributed through social media channels, emails, word of mouth, and through the cooperation of area stakeholders. Staff received 108 responses, most of which took the opportunity to provide open-ended comments. Leandra Meredith thanked those stakeholders in the community who helped distribute the survey.

Survey results noted peak hour congestion as the highest contributor to traffic problems. School start/release times and tourist season also ranked high, but accident/crash occurrences and delays did not rank as high.

Survey-takers noted that road surface conditions are a problem, along with signalization synchronization needs.

Of the 73 open ended comments received, most mentioned major congestion issues on US 231 and SR 22 in Callaway and Bayou George. Respondents also expressed concerns for bicycle and pedestrian safety and long construction schedules.

Tiffany Bates stated that the TCC recommended the TPO approve the draft Project Priorities with the three changes mentioned by Mr. Kramer.

Marty Kirkland moved to recommend the TPO authorize the TPO chair to sign Resolution Bay 25-09 adopting the Bay County TPO FY 2027-2031 Project Priorities with the three changes listed above. Robert Wood seconded the motion, and it was unanimously approved.

6. ENCLOSURE F - ALL COMMITTEES - Nomination and Election of TPO Board, TCC, and CAC Chair and Vice Chair for FY 2026

Discussion resulted in a recommendation to keep the current officers. Jim Pretlow accepted the nomination but noted that he would only like to serve one more year.

Paul Bohac moved to elect Ali Frohlich to serve as TCC Chair for FY 2026 and Jim Pretlow to serve as Vice Chair. Robert Wood seconded the motion, and it was unanimously approved.

OTHER BUSINESS - None

ADJOURNMENT: There being no further business, the meeting was adjourned.



Pamn Henderson
Chair

Robert Carroll
Vice Chair

P.O. Box 11399 • 32524-1399 Pensacola, FL • Street Address: 418 E Gregory Street-Ste 100 • 32502
P: 850.332.7976 • 1.800.226.8914 • F: 850.637.1923 • www.ecrc.org

May 29, 2025

Mr. Mark Brock, Transportation Planning Manager
FDOT District 3 Planning
P. O. Box 607
Chipley FL 32428-0607

RE: Amendment to the FY 2025-2029 Transportation Improvement Program (TIP)

Dear Mr. Brock:

At the May 28th Bay County TPO meeting, the TPO passed Resolution 25-14 to amend the following project in the FY 25-29 TIP.

Amends Project ID 453604-1 to change the mileage for Lake Drive from SR 30 (US 98) to South Berthe Avenue Sidewalk Project from 0.476 to 0.990.

The signed resolution and amended TIP page are attached. If you have any questions, please contact Mr. Gary Kramer at 1-800-226-8914, ext 219, or gary.kramer@ecrc.org

With Sincere Appreciation,

A blue ink handwritten signature, appearing to read "Kandase Lee", with a long horizontal flourish extending to the right.

Kandase Lee
Chief Executive Officer

Attachments:

1. Resolution 25-14
2. Amended FY 2025-2029 TIP Page

Copies to:

Bryant Paulk – Milton Operations Center
Kaylor Collins, FDOT District 3
Aleah Smith, FDOT District 3

RESOLUTION BAY 25-14

A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION AMENDING THE FY2025-2029 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Bay County Transportation Planning Organization (TPO) is the metropolitan planning organization designated by the governor of Florida as being responsible for carrying out a continuing, cooperative, and comprehensive transportation planning process for the Bay County Metropolitan Planning Area; and

WHEREAS, the Transportation Improvement Program (TIP) is adopted annually by the TPO and submitted to the governor of State of Florida, the Federal Transit Administration (FTA), and through the State of Florida to the Federal Highway Administration (FHWA); and

WHEREAS, the TIP is periodically amended to maintain consistency with the Florida Department of Transportation Work Program; and

WHEREAS, authorization for federal funding of projects within an urban area cannot be obtained unless the projects are included in the TPO's TIP; and

WHEREAS, the Bay County TPO believes that the amendment listed below will support the performance targets established by the state and supported by the TPO;

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

The TPO amends the FY 2025-2029 Transportation Improvement Program by changing the mileage for Lake Drive from SR 30 (US 98) to South Berthe Avenue, a sidewalk project, for Financial Project Identification (FPID) Number 4536041 from 0.476 to 0.990 mile.

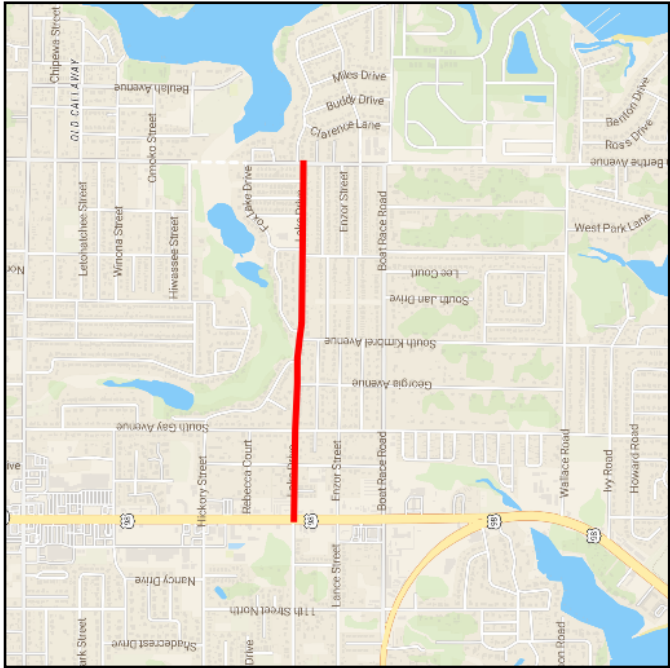
Passed and duly adopted by the Bay County Transportation Planning Organization on this 28th day of May 2025.

**BAY COUNTY TRANSPORTATION
PLANNING ORGANIZATION**

BY: 
Pam Henderson, Chair

ATTEST: 

4536041 - LAKE DRIVE



From: SR 30 (US 98)
To: S BERTHE AVENUE
Section: 4 - Transportation Alternatives
Work Summary: BIKE LANE/SIDEWALK
Lead Agency: City of Callaway

Length: 0.990 MI
LRTP #: Final Report p. F-9

Phase	Fund Source	2024/25	2025/26	2026/27	2027/28	2028/29	Total
CST	TALL	0	0	0	367,572	0	367,572
CST	TALT	0	0	0	912,428	0	912,428
PE	TALT	0	174,000	0	0	0	174,000
Total		0	174,000	0	1,280,000	0	1,454,000

Prior Cost <2025: 0
Future Cost >2030: 0
Total Project Cost: 1,454,000

Project Description: TPO Transportation Alternatives Project Priority #2.
Sidewalks on Lake Drive from SR 30 (US 98) to South Berthe Avenue.

Non-SIS



Pamn Henderson
Chair

Robert Carroll
Vice Chair

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May 29, 2025

Mr. Mark Brock, Transportation Planning Manager
FDOT District 3 Planning
P. O. Box 607
Chipley FL 32428-0607

RE: Amendment to the FY 2025-2029 Transportation Improvement Program (TIP)

Dear Mr. Brock:

At the May 28th Bay County TPO meeting, the TPO passed Resolution 25-12 to amend the following project in the FY 25-29 TIP.

Amends Project ID 439380-1 to update the Construction Cost for Scott's Ferry Road over Bear Creek Bridge Replacement Project in FY 2025/2026 for a total cost of \$10,374,991.

The signed resolution and amended TIP page are attached. If you have any questions, please contact Mr. Gary Kramer at 1-800-226-8914, ext 219, or gary.kramer@ecrc.org

With Sincere Appreciation,

A handwritten signature in blue ink, appearing to read "Kandase Lee", with a long horizontal line extending to the right.

Kandase Lee
Chief Executive Officer

Attachments:

1. Resolution 25-12
2. Amended FY 2025-2029 TIP Page

Copies to:

Bryant Paulk – Milton Operations Center
Kaylor Collins, FDOT District 3
Aleah Smith, FDOT District 3

RESOLUTION BAY 25-12

A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION AMENDING THE FY2025-2029 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Bay County Transportation Planning Organization (TPO) is the metropolitan planning organization designated by the governor of Florida as being responsible for carrying out a continuing, cooperative, and comprehensive transportation planning process for the Bay County Metropolitan Planning Area; and

WHEREAS, the Transportation Improvement Program (TIP) is adopted annually by the TPO and submitted to the governor of State of Florida, the Federal Transit Administration (FTA), and through the State of Florida to the Federal Highway Administration (FHWA); and

WHEREAS, the TIP is periodically amended to maintain consistency with the Florida Department of Transportation Work Program; and

WHEREAS, authorization for federal funding of projects within an urban area cannot be obtained unless the projects are included in the TPO's TIP; and


WHEREAS, the Bay County TPO believes that the amendment listed below will support the performance targets established by the state and supported by the TPO;

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

The TPO amends the FY 2025-2025 Transportation Improvement Program by updating the construction cost for Scott's Ferry Road over Bear Creek Bridge replacement project for Financial Project Identification (FPID) Number 439380-1 in FY 2025/2026 at a total cost of \$10,374,991.

Passed and duly adopted by the Bay County Transportation Planning Organization on this 28th day of May 2025.

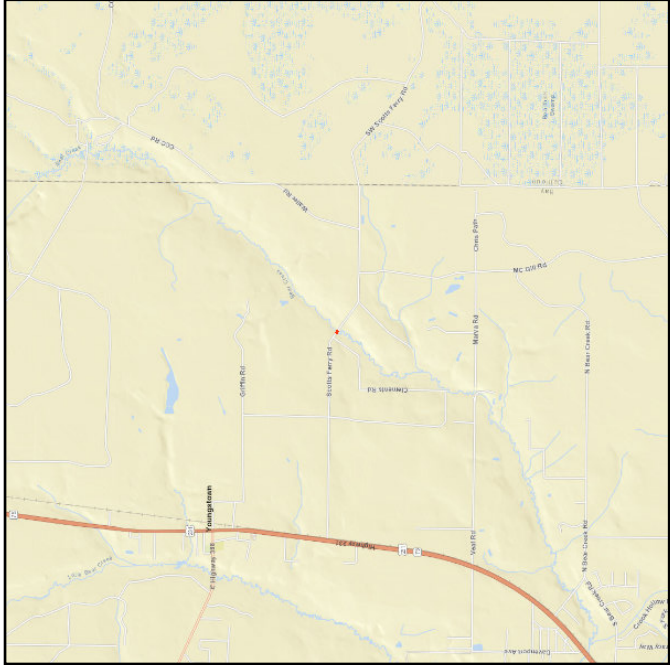
ATTEST: _____



**BAY COUNTY TRANSPORTATION
PLANNING ORGANIZATION**

BY: 
Pamn Henderson, Chair

4393801 - SCOTT'S FERRY RD



From: OVER BEAR CREEK
To: BRIDGE NO. 464419
Section: 1 - Bridge
Work Summary: BRIDGE REPLACEMENT
Lead Agency: FDOT
Length: 0.380 MI
LRTP #: Final Report p. 7-43

Phase	Fund Source	2024/25	2025/26	2026/27	2027/28	2028/29	Total
CEI	ACBZ	0	1,420,641	0	0	0	1,420,641
CST	LF	0	1,844,400	0	0	0	1,844,400
CST	ACBZ	0	7,109,950	0	0	0	7,109,950
ROW	ACBZ	225,000	0	0	0	0	225,000
Total		225,000	10,374,991	0	0	0	10,599,991

Prior Cost <2025: 873,444

Future Cost >2030: 0

Total Project Cost: 11,473,435

Project Description: Scott's Ferry Road Bridge Replacement over Bear Creek.

Non-SIS



Pamn Henderson
Chair

Robert Carroll
Vice Chair

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May 29, 2025

Mr. Mark Brock, Transportation Planning Manager
FDOT District 3 Planning
P. O. Box 607
Chipley FL 32428-0607

RE: Amendment to the FY 2025-2029 Transportation Improvement Program (TIP)

Dear Mr. Brock:

At the May 28th Bay County TPO meeting, the TPO passed Resolution 25-13 to amend the following project in the FY 25-29 TIP.

Amends Project ID 445564-3 to add the Construction Phase for SR 77 from 23rd Street to CR 2312 (Baldwin Road) Sidewalk Project in FY 2025/2026 for a total cost of \$4,715,700.

The signed resolution and amended TIP page are attached. If you have any questions, please contact Mr. Gary Kramer at 1-800-226-8914, ext 219, or gary.kramer@ecrc.org

With Sincere Appreciation,

A blue ink handwritten signature, likely of Kandase Lee, consisting of stylized initials and a surname.

Kandase Lee
Chief Executive Officer

Attachments:

1. Resolution 25-13
2. Amended FY 2025-2029 TIP Page

Copies to:

Bryant Paulk – Milton Operations Center
Kaylor Collins, FDOT District 3
Aleah Smith, FDOT District 3

RESOLUTION BAY 25-13

A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION AMENDING THE FY2025-2029 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Bay County Transportation Planning Organization (TPO) is the metropolitan planning organization designated by the governor of Florida as being responsible for carrying out a continuing, cooperative, and comprehensive transportation planning process for the Bay County Metropolitan Planning Area; and

WHEREAS, the Transportation Improvement Program (TIP) is adopted annually by the TPO and submitted to the governor of State of Florida, the Federal Transit Administration (FTA), and through the State of Florida to the Federal Highway Administration (FHWA); and

WHEREAS, the TIP is periodically amended to maintain consistency with the Florida Department of Transportation (FDOT) Work Program; and

WHEREAS, authorization for federal funding of projects within an urban area cannot be obtained unless the projects are included in the TPO's TIP; and

WHEREAS, the Bay County TPO believes that the amendment listed below will support the performance targets established by the state and supported by the TPO;

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

The TPO amends the FY 2025-2029 Transportation Improvement Program by adding the construction phase for SR 77 from 23rd Street to CR 2312 (Baldwin Road), a sidewalk project, for Financial Project Identification (FPID) Number 445564-3 in FY 2025/2026 at a total cost of \$4,715,700.

Passed and duly adopted by the Bay County Transportation Planning Organization on this 28th day of May 2025.

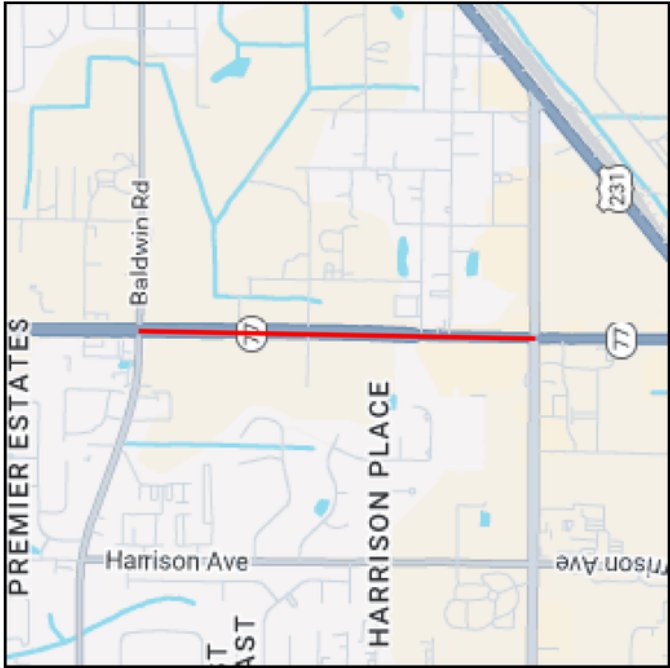
ATTEST:



**BAY COUNTY TRANSPORTATION
PLANNING ORGANIZATION**

BY: 
Pamn Henderson, Chair

4455643 - SR 77



From: 23RD STREET
To: CR 2312 BALDWIN ROAD
Section: 4 - Transportation Alternatives
Work Summary: BIKE LANE/SIDEWALK
Lead Agency: Panama City

Length: 0.854 MI
LRTP #: Final Report p. F-9

Phase	Fund Source	2024/25	2025/26	2026/27	2027/28	2028/29	Total
CEI	TALT	0	549,887	0	0	0	549,887
CST	SL	0	3,059,692	0	0	0	3,059,692
CST	TALL	0	106,314	0	0	0	106,314
CST	TALT	0	999,807	0	0	0	999,807
Total		0	4,715,700	0	0	0	4,715,700

Non-SIS

Prior Cost <2025: 0

Future Cost >2030: 0

Total Project Cost: 4,715,700

Project Description: TPO Transportation Alternatives Project Priority.
Sidewalk on east of SR 77 from 23rd Street to CR 2312 (Baldwin Road).

2025 TPO BOARD MEETINGS

FEB 05

TPO Board Meeting

- 📍 **BayWay Transit Center**, 1010 Cone Ave, Panama City, FL, 32401
- 🕒 **TCC @ 11 AM | CAC @ 1:30 PM | TPO @ 3:30 PM**
- 📄 **Expected TPO Items:** Opening Project Priorities & Ranking TA Applications

MAY 28

TPO Board Meeting

- 📍 **BayWay Transit Center**, 1010 Cone Ave, Panama City, FL, 32401
- 🕒 **TCC @ 11 AM | CAC @ 1:30 PM | TPO @ 3:30 PM**
- 📄 **Expected TPO Items:** Adopting Project Priorities, Chair/Vice Chair Elections, & Adopting the TIP

AUG 27

TPO Board Meeting

- 📍 **BayWay Transit Center**, 1010 Cone Ave, Panama City, FL, 32401
- 🕒 **TCC @ 11 AM | CAC @ 1:30 PM | TPO @ 3:30 PM**
- 📄 **Expected TPO Items:** To Be Announced

NOV 05

TPO Board Meeting

- 📍 **BayWay Transit Center**, 1010 Cone Ave, Panama City, FL, 32401
- 🕒 **TCC @ 11 AM | CAC @ 1:30 PM | TPO @ 3:30 PM**
- 📄 **Expected TPO Items:** FDOT Work Program & MPOAC Committee Member Selections

TRANSIT UPDATE

LEGAL UPDATE

ADJOURNMENT